Governor's Office of Homeland Security and Emergency Preparedness

Strategic Plan

FY 2011-2012 through FY 2015-2016

July 1, 2010

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INTRODUCTION

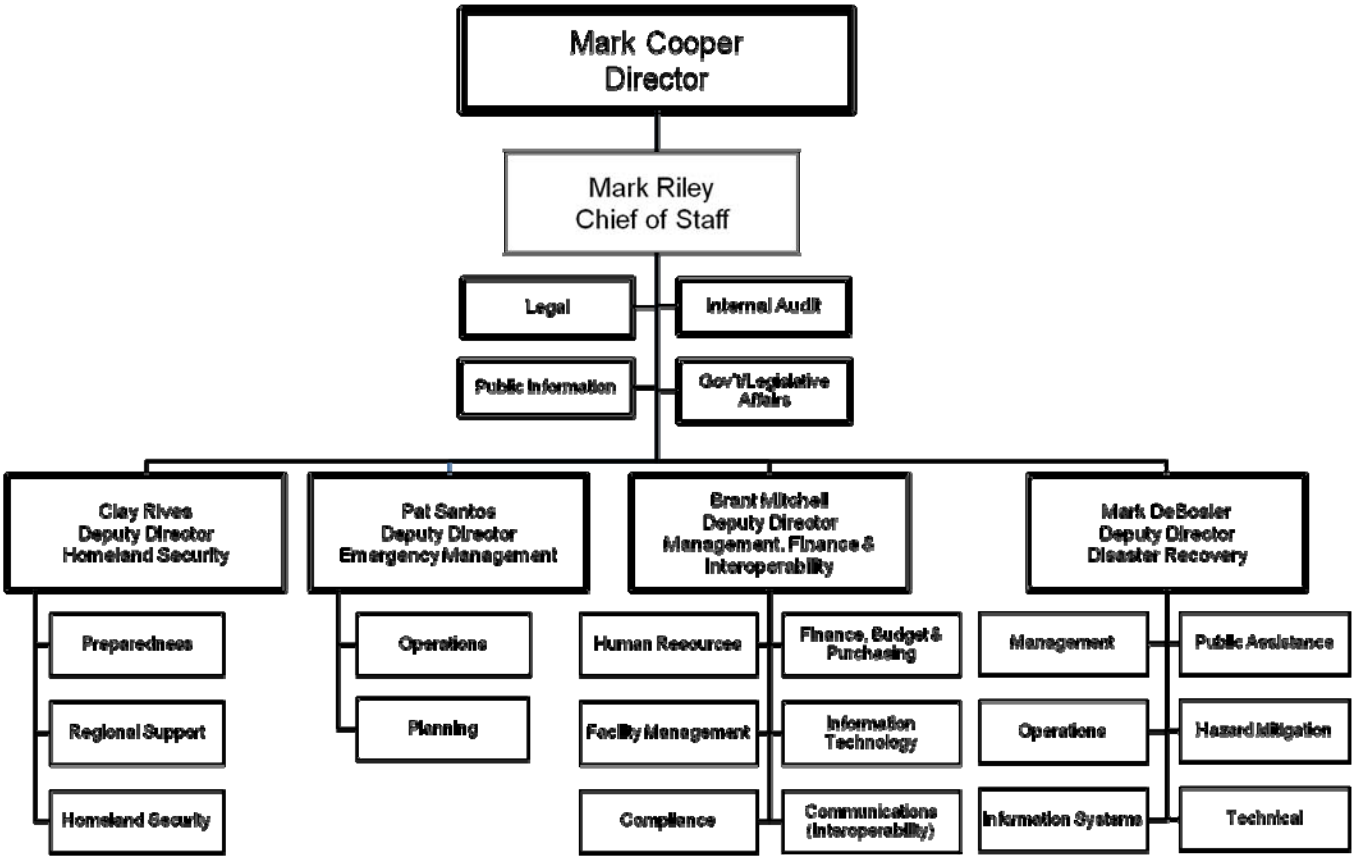
The Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) is the state agency responsible for the preservation of the lives and property of the people of the state in respect to emergencies, disasters and recovery. This responsibility—assigned to GOHSEP in chapters 6, 8, and 9 under Title 29 of the Louisiana Revised Statutes—is of great magnitude. Today, there exists the real possibility of the occurrence of emergencies and disasters of unprecedented size and destructiveness resulting from terrorist events, enemy attack, sabotage, or other hostile action, or from fire, flood, hurricane, earthquake, or other natural or manmade causes. Therefore, it is GOHSEP's duty to ensure that preparations of this state will be adequate to deal with such emergencies or disasters.

GOHSEP strives to continue to improve Louisiana's (1) preparation for, (2) response to, and (3) recovery from the next emergency. To become better prepared, Louisiana needs protected communities that are prepared to respond to emergencies and disasters. To ensure better response, Louisiana must have emergency response capabilities which focus on the protection of life, property, and the environment. Further, it is vital for Louisiana to have the capabilities to execute and sustain safe and timely recovery from emergencies and disasters. Because GOHSEP's stakeholders are the 4,492,076 people of Louisiana, it is imperative to enhance citizen participation and create opportunities to inform the public and exchange ideas and concerns. All of GOHSEP's existing programs support these goals and are essential to the State's efforts, to protect its citizens and to create a resilient infrastructure.

There is no better indication of the State's success in achieving its mission in emergency management and homeland security then our collective response to Hurricanes Gustav and Ike, where 1.9 million citizens were evacuated (the largest in our country's history) and our entire state was impacted. The State's successes were highlighted by both federal officials and the national media who previously had been very critical. Another indication of our recent success in meeting our mission—as highlighted by the Secretary of the Department of Economic Development—businesses are now citing the State's successful emergency preparedness and response efforts as an additional reason to consider Louisiana for relocation and expansion.

GOHSEP remains dedicated to the development and maintenance of programs that meet our core mission, are cost effective, improve communication at the local, state, and federal levels, and assist Louisiana in moving closer to disaster independence. While the threat of emergencies and disasters will never be completely eliminated, GOHSEP is committed to continually adapting to the ever changing environment to effectively and efficiently protect the lives and property of the people of Louisiana and to create the resilience to effectively recover.

AGENCY ORGANIZATION



KEY CONTACT PERSONS

EXECUTIVE		
Mark Cooper	*Director*	*(225) 925-7345*
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DEPUTY DIRECTORS		
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EXECUTIVE STAFF		
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SUPPORTING INFORMATION

Potential External Factors

GOHSEP's external factors affecting the performance of this program include:

- *Louisiana is at high risk for potential large-scale disasters*
- *Disaster preparedness depends on thorough integration with local governments*
- *Inadequate funding levels*
- *Changes in Federal and State mandates*
- *Loss of experienced personnel*
- *Increase in request for services but no increase in workforce or funding*

Duplication of Effort

There is no duplication of effort in GOHSEP due to both the careful organization and structure of activities and our focus on cooperation and collaboration between the divisions and sections. Communication among the different divisions is accomplished through periodic meetings and work groups. Each division has unique goals, objectives, and strategies—all of which are directed toward the successful accomplishment of our mission to lead and support Louisiana and its Citizens in the preparation for, response to, and recovery from all emergencies and disasters.

Principal Clients

The primary client of the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) is the general public. State and parish emergency response agencies, as well as business and industry, are a major portion of the GOHSEP clientele. Business and industry clients include, but are not limited to, the chemical industry, the petroleum industry, nuclear facility industry, and suppliers of goods and services to restore and sustain health and welfare of the citizens of Louisiana. These clients benefit either directly or indirectly from the services and expertise provided in preservation of the lives and property of the people of the state in respect to emergencies and disasters.

Program Evaluation Used to Develop Objectives and Strategies

Goals were established, and objectives and strategies were developed by the GOHSEP staff through a problem identification process using internal/external assessments, statewide plans, and legislative input. Problem identification involved the examination of relations between GOHSEP and the public, agencies, business, and industries it serves. A draft was presented to GOHSEP Executive Management for review and approval.

Performance Measure Validity, Reliability

Performance indicators are used to evaluate the effectiveness of the various sections. These more detailed indicators will further allow the agency to evaluate cost effectiveness, the processes used to provide service, and the services provided.

Children's Budget Link:

Not applicable.

Human Resource Policies Beneficial to Women and Families Link

GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

AGENCY MISSION STATEMENT

It is GOHSEP's mission to lead and support Louisiana and its Citizens in the preparation for, response to, and recovery from all emergencies and disasters.

AGENCY VISION STATEMENT

To be a center of excellence for emergency management and homeland security known for leadership, innovation and service for the benefit of Louisiana, its citizens and all other stakeholders.

AGENCY VALUES

Leadership

- *Setting a positive example to influence others toward achieving goals and outcomes that contribute to GOHSEP's overall mission and vision.*

Service

- *Activities by individual GOHSEP employees that enhance a stakeholder's experience with GOHSEP and results in GOHSEP being known for its ability to deliver services in a supportive, efficient, fair and cost effective manner.*

Team

- *An agency culture creating a positive work environment through effective communication, learning, mentoring, coaching, and support, which results in individual development, team achievement and organizational success.*

Professionalism

- *Maintaining a standard of performance enhanced by education, training and experience that instills in our stakeholders confidence that our activities are in fact "state of the art" or "best practice".*

Integrity

- *Honesty and accountability in all we do for our organization and our stakeholders*

Commitment

- *Dedication to the mission of GOHSEP and the passionate execution of individual duties and responsibilities in a quality manner.*

AGENCY GOALS

1. ***Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.*** *La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.; 44 CFR Parts 13 and 206; Governor's Executive Orders: BJ 2008—32 and amendment BJ 2008-94, BJ 2008—40, BJ 2009—6*

2. ***Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats****. La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.;*

3. ***Lead and coordinate Louisiana's response to natural disasters, acts of terrorism and other emergencies.*** *La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.; Governor's Executive Orders: BJ 2008—32 and amendment BJ 2008-94, BJ 2008—40, BJ 2009—6.*

4. ***Administer and coordinate all aspects of disaster recovery.*** *La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.; 44 CFR Parts 13 and 206; Governor's Executive Orders: BJ 2008—32 and amendment BJ 2008-94, BJ 2008—40, BJ 2009—6*

5. ***Provide a positive work environment for our work force.***

6. ***Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level****. La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.; Governor's Executive Orders: BJ 2008—32 and amendment BJ 2008-94, BJ 2008—40, BJ 2009—6.*

7. ***To administer and provide effective and efficient support and resources to accomplish program objectives.*** *La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.; 44 CFR Parts 13 and 206*

OUR PLAN

GOAL 1. Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.

- **Statutory Authority for Goal:**
  - *La. R.S. 29:721et seq.;*
  - *La. R.S. 29:751;*
  - *La. R.S. 29:760 et seq.;*
  - *Executive Order BJ 2008—32 and amendment BJ 2008—94*
  - *Executive Order BJ 2008—40*
  - *Executive Order BJ 2009—6*
  - *44 CFR Parts 13 and 206*

Objective 1.1 Through the Preparedness Activity, prepare and validate the disaster independence of Louisiana emergency management stakeholders by providing education and by coordinating and/or conducting annual training, plan reviews, exercises and threat assessments.

Objective 1.2 Develop and manage a comprehensive homeland security and emergency management planning program for state, local, and non-governmental emergency management stakeholders.

Objective 1.3 Establish a voice and data infrastructure that provides resilient/redundant access to applications, databases and communication platforms for internal and external support organizations.

Objective 1.4 Manage and maintain the Governor's Office of Emergency Preparedness and Homeland Security Radiological program for support of Fixed Nuclear Facilities (FNF) and Waste Isolation Pilot Plants (WIPP).

Objective 1.1	Through the Preparedness Activity, prepare and validate the disaster independence of Louisiana emergency management stakeholders by providing education and by coordinating and/or conducting annual, training, plan reviews, exercises and threat assessments.

Strategy 1.1.1	Develop and execute the “Get a Game Plan” campaign.
Strategy 1.1.2	Produce Public Service Announcements addressing all hazards.
Strategy 1.1.3	Utilize social networking tools such as Twitter and Facebook for reaching broader audiences.
Strategy 1.1.4	Utilize additional media outlets such as crawls on the Weather Channel and hurricane preparedness announcements during television and radio traffic reports during peak viewer/listener times.
Strategy 1.1.5	Develop and maintain an all-hazards children’s activity/coloring book for all first through fourth grade classes throughout the state.
Strategy 1.1.6	Participate in specific exercises, drills, meetings, seminars and workshops focused on emergency preparedness and coordination.
Strategy 1.1.7	Attend monthly Parish Office of Emergency Preparedness Directors meetings to convey critical state issues and to ensure understanding of critical local issues.
Strategy 1.1.8	Provide instructors for outreach programs.
Strategy 1.1.9	Provide Subject Matter Experts (SME) as trainers for specific classes (i.e., Emergency Operations Center Class, WebEOC).
Strategy 1.1.10	Provide NIMS/ICS, Emergency Management, and/or Homeland Security Training to appropriate personnel statewide.
Strategy 1.1.11	Conduct annual training needs assessment to identify customer requirements.

Strategy 1.1.12 Maintain appropriate training records to validate and document all program compliance.

Strategy 1.1.13 Conduct, coordinate, and/or participate in an all-hazards exercise program.

Strategy 1.1.14 Participate in at least six (6) exercises annually.

Strategy 1.1.15 Participate in After Action Review (AAR) and the Improvement Plan Process.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 1.1:

Outcome Percentage of citizens (respondents) who are prepared for emergencies as indicated on disaster preparedness survey.

Outcome Percentage of Emergency Management stakeholders enrolled in Louisiana Command College who complete course certification.

Outcome Attend 95% of the recurring Regional Parish Director meetings in support of situational awareness and coordination between local and state Emergency Managers**.**

Output Provide a minimum of 80 Emergency Management and Homeland Security Training courses annually.

Objective 1.2	Develop and manage a comprehensive homeland security and emergency management planning program for state, local, and non-governmental emergency management stakeholders.

Strategy 1.2.1 Review and maintain the State Emergency Operations Plan and applicable Supplements.

Strategy 1.2.2 Provide technical assistance to parishes, state agencies and non-governmental emergency management stakeholders upon request.

Strategy 1.2.3 Provide technical review of 25% of the parish Office of Emergency Preparedness and Homeland Security plans.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 1.2:

Outcome Annually review 25% of the parish Office of Emergency Preparedness and Homeland Security plans.

Objective 1.3	Establish a voice and data infrastructure that provides resilient/redundant access to applications, databases and communication platforms for internal and external support organizations.

Strategy 1.3.1 Maximize current architecture to its fullest capability to ensure the most efficient and effective infrastructure.

Strategy 1.3.2 Plan, design and implement the latest technologies in support of GOHSEP's mission and ensure they are in line with the industry best practices solutions.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 1.3:

Outcome Monitor, manage and maintain the voice and data infrastructure to ensure a minimum of a 95% uptime status is achieved by responding to and correcting any deficiencies within 1 hour.

Objective 1.4	Manage and maintain the Governor's Office of Emergency Preparedness and Homeland Security Radiological program for support of Fixed Nuclear Facilities (FNF) and Waste Isolation Pilot Plants (WIPP).

Strategy 1.4.1 Assist parishes by providing and maintaining instrumentation for use during a radiological incident.

Strategy 1.4.2 Assist first responders by providing Modular Emergency Response Training (MERRT), and monitoring and decontamination training.

Strategy 1.4.3 Coordinate and participate in exercise activities in support of Fixed Nuclear Facilities.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 1.4:

Outcome Percent of fixed nuclear facility equipment annually calibrated and maintained.

GOAL 2. Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.

- **Statutory Authority for Goal:**
  - *La. R.S. 29:721 et seq.;*
  - *La. R.S. 29:75 et seq.;*
  - *La. R.S. 29:760 et seq.*

Objective 2.1 Enhance statewide intelligence, information sharing and situational awareness capabilities to reduce the threat from terrorism.

Objective 2.2 Document, assess, and facilitate the enhancement of protective measures for Critical Infrastructure/Key Resources.

Objective 2.3 Deploy proprietary cyber security information database tool to identify private sector Critical Infrastructure/Key Resources (CI/KR) networks that are exposed to malicious cyber threats.

Objective 2.4 Set priorities, provide guidance, and maintain oversight of the Homeland Security Grant Program.

Objective 2.1	Enhance statewide intelligence, information sharing and situational awareness capabilities to reduce the threat from terrorism.

Strategy 2.1.1 Develop and distribute daily intelligence summaries to stakeholders throughout the state.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 2.1:

Outcome Percentage of Daily Intelligence Summary (DIS) reports produced during each 24-hour period, Monday through Friday.

Objective 2.2	Document, assess, and facilitate the enhancement of protective measures for Critical Infrastructure/Key Resources.

Strategy 2.2.1 Work closely with DHS, local/state governments and industry to reduce the vulnerability to Critical Infrastructure and Key Resources.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 2.2:

Outcome 30 on-site vulnerability assessments annually.

Objective 2.3	Deploy proprietary cyber security information database tool to identify private sector Critical Infrastructure/Key Resources (CI/KR) networks that are exposed to malicious cyber threats.

Strategy 2.3.1 Work in concert with public and private specialists to develop and implement a cyber security module.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 2.3:

Outcome Percentage of scans run against private sector Critical Infrastructure/Key Resources (CI/KR) participants with signed Memorandum of Understandings (MOUs) with GOHSEP.

Objective 2.4	Set priorities, provide guidance, and maintain oversight of the Homeland Security Grant Program.

Strategy 2.4.1 Develop a management system to ensure that project objectives are met and funds are spent and accounted for in accordance with Federal regulations and agency policy.

Strategy 2.4.2 Create a homeland security grants monitoring report that includes program guidance verbiage, monitoring questions and follow-up action.

Strategy 2.4.3 Develop a comprehensive plan that will ensure sub recipients adhere to performance goals, time schedules and other Federal or agency requirements.

Strategy 2.4.4 Conduct quarterly reviews of homeland security grants.

Strategy 2.4.5 Conduct monthly and/or quarterly professional development program for sub recipients.

Strategy 2.4.6 Conduct desk reviews and on-site monitoring visits.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 2.4:

Outcome	Percentage of Homeland security grants awarded to sub recipients within 45 days from receipt of federal award.

GOAL 3. Lead and coordinate Louisiana's response to natural disasters, acts of terrorism and other emergencies.

- **Statutory Authority for Goal:**
  - *La. R.S. 29:721 et seq.;*
  - *La. R.S. 29:751;*
  - *La. R.S. 29:760 et seq.;*
  - *Governor's Executive Order BJ 2008—32 and amendment BJ 2008—94*
  - *Governor's Executive Order BJ 2008—40*
  - *Governor's Executive Order BJ 2009—6*

Objective 3.1 Through the Response Activity, manage the State Emergency Operations Center twenty four hours a day seven days a week (24/7) in order to provide situational awareness to the Unified Command Group and coordinate timely assistance in support of local and state stakeholders during natural and manmade crisis.

Objective 3.2 Provide support to the local and state stakeholders during all disasters and emergencies.

Objective 3.3 Enhance coordination between local, state and federal response agencies.

Objective 3.1	Through the Response Activity, manage the State Emergency Operations Center twenty four hours a day seven days a week (24/7) in order to provide situational awareness to the Unified Command Group and coordinate timely assistance in support of local and state stakeholders during natural and manmade crisis.

Strategy 3.1.1 Maintain complete and accurate contact information used for alerts and information sharing.

Strategy 3.1.2 Maintain and enhance Emergency Management tools to effectively coordinate response.

Strategy 3.1.3 Maintain Emergency Operations Center personnel readiness status.

Strategy 3.1.4 Provide semi-annual training of GOHSEP Unified Manning Roster Staff and State Emergency Support Function Primaries and Supports.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Object 3.1:

Outcome Percent of internal and external stakeholders electronically notified within one hour of an emergency event.

Objective 3.2	Provide support to the local and state stakeholders during all disasters and emergencies.

Strategy 3.2.1 Activate the Crisis Action Team and/or Emergency Operations Center at appropriate level based on the incident requirements to respond as needed.

Strategy 3.2.2 Manage and Coordinate distribution of approved amounts of emergency supplies and services at strategic locations statewide.

Strategy 3.2.3 Integrate GOHSEP Regional Coordinators into incident /event based parish and/or regional support strategy.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 3.2:

Outcome Percent of emergency response activity initiated within 1 hour of request.

Objective 3.3	Enhance coordination between local, state and federal response agencies.

Strategy 3.3.1 Maintain an accurate Gap Analysis to indentify shortfalls at local and state Levels.

Strategy 3.3.2 Maintain and improve integrated planning strategy with state and federal agencies.

Strategy 3.3.3 Ensure the synchronization of all state agency emergency preparedness and response activities in support of the state emergency operations plan.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 3.3:

Output Conduct quarterly planning meetings with state agencies.

Output Participate in semiannual planning events with FEMA Region 6.

Output	Support integrated planning strategies through the use of semiannual Planning Workshops with Parish, State and Non-Government Organization stakeholders.
Outcome	Annually review 100% of the State Emergency Operations Plans with state agencies.

GOAL 4. Administer and coordinate all aspects of disaster recovery.

- **Statutory Authority for Goal:**
  - *La. R.S. 29:721 et seq.;*
  - *La. R.S. 29:751;*
  - *La. R.S. 29:760 et seq.;*
  - *Governor's Executive Order BJ 2008—32 and amendment BJ 2008—94*
  - *Governor's Executive Order BJ 2008—40*
  - *Governor's Executive Order BJ 2008—6*
  - *44 CFR Parts 13 and 206;*

Objective 4.1 Enhance the cooperative working relationships with federal, state, and local officials to improve the delivery mechanisms and policies for the public assistance, hazard mitigation, and other Stafford Act recovery programs.

Objective 4.2 Through the Recovery Activity assess and evaluate damage to infrastructure and need for federal assistance and identify related mitigation efforts. Process 100% of funding requests to ensure they are consistent with federal regulations. Provide guidance and training to applicants to ensure program knowledge and maximize funding.

Objective 4.1	Enhance the cooperative working relationships with federal, state, and local officials to improve the delivery mechanisms and policies for the public assistance, hazard mitigation, and other Stafford Act recovery programs.

Strategy 4.1.1 Conduct workshops with Federal partners.

Strategy 4.1.2 Conduct Educational and Outreach workshops for eligible applicants.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 4.1:

Outcome Internal processes and procedures updated annually through meetings with Federal partners to identify and evaluate efficiencies and shortcomings.

Output Conduct annual education and outreach workshop for each of the 9 GOHSEP regions.

Objective 4.2	Through the Recovery Activity assess and evaluate damage to infrastructure and need for federal assistance and identify related mitigation efforts. Process 100% of funding requests to ensure they are consistent with federal regulations. Provide guidance and training to applicants to ensure program knowledge and maximize funding.

Strategy 4.2.1 Maintain a highly trained cadre (IA and PA) adequately equipped and ready to deploy to effective area(s) to conduct Preliminary Damage Assessments and gather essential information to support the declaration process.

Strategy 4.2.2 Ensure that all Disaster Recovery personnel are adequately trained in all federal/state laws and regulations that pertain to Stafford Act grant programs to expedite the distribution of funds to each eligible applicant.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 4.2:

Output	Deploy trained Damage Assessment Teams within 24 hours upon requests from local officials in order to provide comprehensive assessments within 72 hours of arrival at the affected areas to support State and/or Federal Emergency Declaration.
Outcome	Process Reimbursement Request Forms (RRFs) ensuring that 70% of all RRF's will be processed for payment within 45 working days.
Outcome	Process Express Pay System (EPS) reimbursement requests for payment within an average of 10 working days after receiving complete documentation.
Outcome	Maintain 100% of approved and adopted parish mitigation plans.

GOAL 5. Provide a positive work environment for our work force.

Objective 5.1 Recruit and retain a capable, motivated and diverse workforce.

Objective 5.2 Create a safe, sufficient, and effective work environment for all employees.

Objective 5.1	Recruit and retain a capable, motivated and diverse workforce.

Strategy 5.1.1 Utilize traditional and non-traditional sources such as GOHSEP website, LA Careers, college recruiting, professional organizations, and statewide blast emails to create a qualified, motivated, and diverse pool of applicants thereby ensuring that hiring managers have a sufficient number of applicants for each vacant position.

Strategy 5.1.2 Develop a comprehensive annual performance management system ensuring employees have clear job expectations, participate in planning their job attainments, and are given a comprehensive review of their performance.

Strategy 5.1.3 Utilize a comprehensive "Orientation/Employee Handbook," followed by an open door policy, employees will be ensured that the human resource office is their partner in creating a productive, satisfying workplace.

Strategy 5.1.4 Administer an Awards and Recognition program that will emphasize outstanding performances and contributions to the Agency and the State.

Strategy 5.1.5 Seek training opportunities and funding from existing State and Federal sources.

Strategy 5.1.6 Maintain a skills development program by providing the training and testing required facilitating job progression.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 5.1:

Outcome — Percentage of employees empowered to improve their performance, identify and target specific training opportunities as a result of having received their Performance and Planning Reviews (PPRs) on time.

Objective 5.2	Create a safe, sufficient, and effective work environment for all employees.

Strategy 5.2.1 Provide a habitable, clean, safe, and secure work place.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 5.2:

Outcome Safety and Security Policies for GOHSEP reviewed annually.

GOAL 6. Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.

- **Statutory Authority for Goal:**
  - *La. R.S. 29:721 et seq.;*
  - *La. R.S. 29:751;*
  - *La. R.S. 29:760 et seq.;*
  - *Governor's Executive Order BJ 2008—32 and amendment BJ 2008—94*
  - *Governor's Executive Order BJ 2008—40*
  - *Governor's Executive Order BJ 2009—6*

Objective 6.1 Through the Interoperability Activity, annually oversee, direct, and manage interoperability programs in support of first responders in coordination with local, state, and federal officials. Address critical issues relating to public safety and emergency response communications, to include spectrum, networks, equipment, and training.

Objective 6.2 Advance local, regional and state governance boards to provide clear, synchronized, and effective long-term operation of the Louisiana Wireless Information Network (LWIN).

Objective 6.3 Maintain the Statewide Communications Interoperability Plan (SCIP) and develop supporting plans and policies for interoperable communications.

Objective 6.4 Integrate the latest imagery data and mapping technologies to create a robust GIS platform for authorized local, state and federal entities.

Objective 6.5 Monitor and manage a reliable and secure data infrastructure through the most up to date devices and practices.

Objective 6.1	Through the Interoperability activity, annually oversee, direct, and manage interoperability programs in support of first responders in coordination with local, state, and federal officials. Address critical issues relating to public safety and emergency response communications, to include spectrum, networks, equipment, and training.

Strategy 6.1.1 Increase capacity at LWIN sites to support local, state and federal responders.

Strategy 6.1.2 Create an infrastructure with redundant systems to maintain LWIN operation 95% during day to day and emergency events.

Strategy 6.1.3 Assist local and state agencies in development of migration plans to LWIN.

Strategy 6.1.4 Provide 100% of maintenance cost for LWIN infrastructure and redundant systems with no cost to local, state or federal agencies.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 6.1

Output	Number of users on LWIN.
Output	Number of new users on LWIN system.
Output	Number of Push-to-Talk transmission per site within LWIN.
Outcome	Percentage of time that the Louisiana Wireless Information Network (LWIN) is operational.
Outcome	Percentage of uninterrupted voice radio service.
Outcome	Percent of regions that have established and maintained formal governing bodies and communication procedures for interoperability.

Objective 6.2	Advance local, regional and state governance boards to provide clear, synchronized, and effective long-term operation of the Louisiana Wireless Information Network (LWIN).

Strategy 6.2.1 Conduct quarterly meetings of the Statewide Interoperable Executive Committee.

Strategy 6.2.2 Assist in the development of nine Regional Interoperable Committees.

Strategy 6.2.3 Assist in the development of 64 Parish Interoperable Committees.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator 6.2

Outcome Number of Statewide Interoperability Executive Committee meetings conducted quarterly.

Output Number of Regional Interoperability Committee meetings attended.

Output Number of Parish Interoperability Committee meetings attended.

Objective 6.3	Maintain the Statewide Communications Interoperability Plan (SCIP) and develop supporting plans and policies for interoperable communications.

Strategy 6.3.1 Review and update the Statewide Communications Interoperability Plan (SCIP) annually.

Strategy 6.3.2 Develop and refine policies as needed.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee

Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 6.3:

Output	Number of updates to the Statewide Communications Interoperability Plan.
Outcome	Percentage of parishes assisted in the development or update of their Interoperability plans.

Objective 6.4	Integrate the latest imagery data and mapping technologies to create a robust GIS platform for authorized local, state and federal entities.

Strategy 6.4.1 Establish and maintain a GIS program to ensure the most current information is available through a highly reliable and stable platform.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator 6.4

Outcome	Percentage of uptime for GIS application.

Objective 6.5	Monitor and manage a reliable and secure data infrastructure through the most up to date devices and practices.

Strategy 6.5.1 Establish and review the data security program to ensure the existing technologies are implemented to their fullest capabilities.

Strategy 6.5.2 Review, assess and implement the latest technologies that will enhance and or replace end of life / unsupported technologies.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator 6.5

Outcome Percentage uptime of secure data infrastructure.

GOAL 7: To administer and provide effective and efficient support and resources to accomplish program objectives.

- **Statutory Authority for Goal:**
  - *La. R.S. 29:721 et seq.;*
  - *La. R.S. 29:751;*
  - *La. R.S. 29:760 et seq.*
  - *44 CFR Parts 13 and 206*

Objective 7.1 Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.

Objective 7.1	Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.

Strategy 7.1.1	Provide assistance to sections with financial support services including budgeting, payroll, accounts receivable, accounts payable, and grant reporting.
Strategy 7.1.2	Improve the quality of GOHSEP contracts.
Strategy 7.1.3	Improve management of GOHSEP resources by securing goods and services in the most effective, efficient and economical manner.
Strategy 7.1.4	Update and create policies to form a strong organizational structure and assist in the fulfillment of GOHSEP's mission and goals.
Strategy 7.1.5	Monitor and promote cost effectiveness of programs and streamlining of activities.
Strategy 7.1.6	Increase the number of internal audits performed to include audits of the Agency's performance indicators to ensure validity and accuracy.
Strategy 7.1.7	Conduct agency-wide internal controls assessment and involve Legislative Audit team in the planning process.
Strategy 7.1.8	Ensure safety coordinators in all department facilities are adequately trained.
Strategy 7.1.9	Conduct and document quarterly safety meetings in all applicable facilities.
Strategy 7.1.10	Establish and distribute written policies and procedures regarding all aspects of the loss prevention program.
Strategy 7.1.11	Maintain a comprehensive Sub-recipient Monitoring Program for all federal funds administered by GOHSEP.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicators 7.1

Outcome	Percent of objectives accomplished due to sufficient administrative services.
Input	Number of internal, compliance and performance audits performed.
Outcome	Number of repeat audit exceptions.
Outcome	Percent reduction of insurance premium applied.
Outcome	Number of Office of Management and Budget (OMB) A133 Desk Reviews conducted.
Outcome	Number of onsite monitoring visits conducted.

DIVISION NAME	Homeland Security
SECTION NAME:	Preparedness
GOAL:	1-Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.
OBJECTIVE:	Through the Preparedness Activity, prepare and validate the disaster independence of Louisiana emergency management stakeholders by providing education and by coordinating and/or conducting annual, training, plan reviews, exercises and threat assessments.
INDICATOR NAME:	Percentage of citizens (respondents) who are prepared for emergencies as indicated on disaster preparedness survey
Indicator LaPAS PI Code:	Need LaPAS Code
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	To determine the level of preparedness among stakeholders and citizens within the State of Louisiana.
Use:	The indicator will be used to see if there is a need for improvement in specific areas of public outreach, training, planning, threat assessments, and exercises.
Clarity:	The indicator clearly defines the measurement
Validity, Reliability and Accuracy:	The indicator will be measured by feedback/answers/suggestions by the production of a comprehensive roll-up report at the completion of the disaster preparedness survey.
Data Source, Collection and Reporting:	Survey's will be completed and collected. Data will be reviewed and rolled up into a comprehensive report
Calculation Methodology:	Simple percentage calculation.
Scope:	Indicator is statewide, but may be broken down my region, parish, agency, city.
Caveats:	None
Responsible Person:	Bill Icenogle, Section Chief Preparedness 225-925-1803.

DIVISION NAME	Homeland Security
SECTION NAME:	Preparedness
GOAL:	1-Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.
OBJECTIVE:	Through the Preparedness Activity, prepare and validate the disaster independence of Louisiana emergency management stakeholders by providing education and by coordinating and/or conducting annual, training, plan reviews, exercises and threat assessments.
INDICATOR NAME:	Percentage of Emergency management stakeholders enrolled in Louisiana Command College who complete course certification
Indicator LaPAS PI Code:	LaPAS
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	State of Louisiana's mission to enhance the leadership and management skills for all of Louisiana's emergency management and homeland security professionals.
Use:	The Louisiana Command College was created to improve the readiness and leadership skills of emergency management and homeland security professionals
Clarity:	Indicator clearly defines the measurement
Validity, Reliability and Accuracy:	Indicator will be measured by course rosters, certificates of completion and participants feedback forms
Data Source, Collection and Reporting:	Participant data will be collected by course rosters, certificates of completion and participants feedback forms
Calculation Methodology:	Simple addition calculation by addition and percentage of the number of professionals who complete command college courses.
Scope:	The indicator will be a statewide figure that can be broken down by region, parish and/or agency, and by person.
Caveats:	None.
Responsible Person:	Bill Icenogle, Section Chief Preparedness 225-925-1803.

DIVISION NAME	Homeland Security
SECTION NAME:	Regional Support
GOAL:	1-Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.
OBJECTIVE:	Through the Preparedness Activity, prepare and validate the disaster independence of Louisiana emergency management stakeholders by providing education and by coordinating and/or conducting annual, training, plan reviews, exercises and threat assessments.
INDICATOR NAME:	Attend 95% of the recurring Regional Parish Director meetings in support of situational awareness and coordination between local and state Emergency Managers.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The state is divided into Emergency Management & Homeland Security regions in order to facilitate an effective span of control. Each region chooses a parish OHSEP Director to serve as that region's Director. The GOHSEP Regional Coordinators attend the meetings held by these Directors in order to stay abreast of issues, concerns, developments, needs, etc. as it pertains to that region's emergency management & homeland security. This allows them to better assist the parishes of their region to achieve the stated goal of disaster independence.
Use:	These meetings will allow the Regional Coordinators to better understand the needs, shortcomings, strengths, etc. to better assist them in achieving the ultimate goal of disaster independence.
Clarity:	This indicator clearly identifies regional progress toward disaster independence by attendance of Regional Coordinators at the recurring meetings.
Validity, Reliability and Accuracy:	Each Regional Coordinator will submit minutes of the meeting's decisions and deliverables.
Data Source, Collection and Reporting:	Issues or reports as they pertain to grants, mitigation projects, issue resolution, problem solving, etc that was either monitored and reported to GOHSEP by a Regional Coordinator is of paramount importance and a sign of success in this category. Regional meeting minutes are forwarded to the Regional Support Section Chief within one week of meeting.
Calculation Methodology:	Simple addition and percentage calculation.
Scope:	This indicator is aggregated and is a statewide figure, but can be broken down by each Region.
Caveats:	None

Responsible Person:	James Ballow, Regional Support Section Chief - (225) 358-5462 / (225) 505-9214

DIVISION NAME	Homeland Security
SECTION NAME:	Preparedness
GOAL:	1-Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.
OBJECTIVE:	Through the Preparedness Activity, prepare and validate the disaster independence of Louisiana emergency management stakeholders by providing education and by coordinating and/or conducting annual, training, plan reviews, exercises and threat assessments.
INDICATOR NAME:	Provide a minimum of 80 Emergency Management and Homeland Security Training courses annually.
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	To assist parishes and state agencies with their homeland security and emergency management training needs. Training is a key element of NIMS compliance for both parish and state agencies.
Use:	To meet NIMS compliance metrics, all-hazards training must continue throughout the state of Louisiana. Numbers of training courses conducted also necessary for performance based budgeting purposes.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator is measured and accurately reported by course rosters which are maintained by the GOHSEP training branch. The Learning Management System (LMS) also captures training courses and can produce reports that validate training courses and participants.
Data Source, Collection and Reporting:	Information is captured and reported each time training is conducted through class rosters, which are entered into the Learning Management System (LMS) for tracking. Numbers are reported quarterly for LAPAS Participant feedback forms /evaluations are also completed and collected.
Calculation Methodology:	Calculated by the number of courses conducted annually, and by the number of student participants.
Scope:	The indicator is a statewide figure that can be broken down by region, parish and/or agency, and by person.
Caveats:	Funding can severely limit the State's ability to continue to provide locals and state agencies with federally mandated training requirements. Decreased funding
Responsible Person:	Bill Icenogle, Section Chief Preparedness 225-925-1803.

DIVISION NAME	Emergency Management
SECTION NAME:	Planning
GOAL:	1-Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.
OBJECTIVE:	Develop and manage a comprehensive homeland security and emergency management planning program for state, local, and non-governmental emergency management stakeholders.
INDICATOR NAME:	Annually review 25% of the parish Office of Emergency Preparedness and Homeland Security plans.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The Louisiana Disaster Act requires GOHSEP to coordinate planning activities with parish governments. Parishes are required to maintain a viable and updated parish emergency operations plan. The Parish Plan Review Schedule is consistent with the Louisiana Emergency Response Commission's Hazardous Materials Plan Review Schedule.
Use:	Technical reviews of Parish Emergency Operations Plans allow GOHSEP the opportunity to validate the existence of parish plans; identify opportunities to enhance parish capabilities in the upcoming 4 years; and work with parishes to develop a strategic plan to be used by the Parish Emergency Management Advisory Council established by Act 534 of the 2009 Legislature.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the production of a technical report produced at the conclusion of each technical review.
Data Source, Collection and Reporting:	The data for this indicator will be the parish emergency operations plan. The Louisiana Emergency Response Commission has established a 4 year plan review schedule. 16 parish hazardous materials plans are reviewed each year. GOHSEP has adopted this schedule to conduct technical reviews of parish emergency operations plans. At the beginning of a quarter, GOHSEP Regional Coordinators will collect from within their Region official copies of a parish emergency operations plan scheduled for review and submit these plans to the GOHSEP Plans Branch. The Plans Branch will then conduct 4 technical reviews a quarter.
Calculation Methodology:	Simple addition and percentage calculation.

Scope:	Parish Emergency Operations Plans are used as a guide to local officials during disasters. The document outlines the roles and responsibilities of specific local agencies prior to, during, and after a disaster or unusual occurrence. This indicator can be combined with Goal 1-Objective 1.3, 1.4: Goal 2-Objective 2.1; Goal 3-Objective 3.2, 3.3: and Goal 4-Objective 4.1
Caveats:	Present planning guidance provided to parishes has been limited to the Pelican Crosswalk Planning Document. Within the upcoming reporting year, GOHSEP Plans Branch will develop a formal Parish Planning Guidance documents addressing Homeland Security and Emergency Management planning considerations. Planning guides will focus on all-hazards planning and scenario specific planning annexes to include target capabilities. The development of these planning guides will allow GOHSEP Plans to better evaluate and monitor enhancement to parish emergency management and homeland security capabilities.
Responsible Person:	Jerry Monier, Section Chief-Planning, 225-358-5656, 225-925-7501, jerry.monier@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Communications
GOAL:	1-Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.
OBJECTIVE:	Establish a voice and data infrastructure that provides resilient/redundant access to applications, databases and communication platforms for internal and external support organizations.
INDICATOR NAME:	Monitor, manage and maintain the voice and data infrastructure to ensure a minimum of a 95% uptime status is achieved by responding to and correcting any deficiencies within 1 hour.
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	In order to provide seamless, interoperable communication across jurisdictions and disciplines, the communication platform must be constantly available. A minimum uptime of 95% provides for a realistic expectation of availability without compromising performance.
Use:	Management will use this metric to determine if additional resources are required to improve system performance. As needs are identified, management will use this metric to adjust future budgetary requirements
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The metric will be measured by examining log files and system reports for the Louisiana Wireless Information Network (LWIN). Monthly log files will be cross-referenced to trouble-tickets to ensure accurate reporting of any downtime.
Data Source, Collection and Reporting:	The source for this metric will be log files and system reports. The frequency and timing of collection will be daily "data dumps" of log files into a master repository. At the end of each month, these files will be compiled into a monthly uptime report. At the end of each quarter, the monthly uptime reports will be aggregated to determine a percentage of uptime for the entire quarter under review.
Calculation Methodology:	The metric will be a percentage of total uptime over a 3 month time period. Formula will consist of total uptime divided by total possible uptime.

Scope:	The indicator is an aggregate. Once compiled, the percentage cannot be broken into smaller parts. If a shorter reporting time period is requested, then the percentage will have to be recalculated for each period.
Caveats:	None
Responsible Person:	Benjamin L. Bourgoyne, Section Chief - Communications, 225-358-5236, benjamin.bourgoyne@la.gov

DIVISION NAME	Homeland Security
SECTION NAME:	Preparedness
GOAL:	1-Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.
OBJECTIVE:	Manage and maintain the Governor's Office of Emergency Preparedness and Homeland Security Radiological program for support of Fixed Nuclear Facilities (FNF) and Waste Isolation Pilot Plants (WIPP).
INDICATOR NAME:	Percent of fixed nuclear facility equipment annually calibrated and maintained.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Support for first responders along the I-20 corridor (WIPP) and those that lie within the emergency planning zones of Fixed Nuclear Facilities. Assist parishes by providing and maintaining instrumentation for use during a radiological incident.
Use:	
Clarity:	The indicator clearly defines what is being measured.
Validity, Reliability and Accuracy:	Instruments are tracked by the radiological shop.
Data Source, Collection and Reporting:	Instruments are tracked by the radiological shop and calibrated annually.
Calculation Methodology:	The indicator is calculated by the number of instruments maintained and calibrated annually
Scope:	The indicator is a statewide figure that can be broken down by parish.
Caveats:	Manpower, funding.
Responsible Person:	Bill Icenogle, Section Chief Preparedness 225-925-1803.

DIVISION NAME	Homeland Security
SECTION NAME:	Homeland Security
GOAL:	2-Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.
OBJECTIVE:	Enhance statewide intelligence, information sharing and situational awareness capabilities to reduce the threat from terrorism.
INDICATOR NAME:	Percentage of Daily Intelligence Summary (DIS) reports produced during each 24-hour period, Monday through Friday.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	All Information gathering and dissemination efforts support the accomplishment of the GOHSEP mission objectives of Preparedness, Response and Recovery and the objective of mitigating terrorist threats.
Use:	The gathering and sharing of intelligence supports internal and external Information Needs that are prerequisites for Preparedness, Response and Recovery.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	Daily Intelligence summaries are published, disseminated and archived.
Data Source, Collection and Reporting:	The Homeland Security Branch provides a daily summary of intelligence and maintains a local database for archived intelligence information. Intelligence highlights are shared during weekly intelligence gathering meetings.
Calculation Methodology:	The published Daily Intelligence Summaries are released weekdays, once in every 24 hour period. Simple addition and percentage calculation.
Scope:	Department of Homeland Security releases various grants and different times of the year. Tracking of award notices take place across those parameters.
Caveats:	Local and State funding and staff limitations.
Responsible Person:	Fabian Blache, Section Chief, Homeland Security, (225) 358-5390, fabian.blache@la.gov

DIVISION NAME	Homeland Security
SECTION NAME:	Homeland Security
GOAL:	2-Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.
OBJECTIVE:	Document, assess, and facilitate the enhancement of protective measures for Critical Infrastructure/Key Resources.
INDICATOR NAME:	30 on-site vulnerability assessments conducted annually.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	All Critical Infrastructure Protection efforts support the accomplishment of the GOHSEP mission objectives of Preparedness, Response and Recovery and the objective of mitigating terrorist threats.
Use:	The indicator will be used by both internal and external customers and business partners in determining what Critical Infrastructure and Key Resources may qualify for federal funding for the purpose of enhancing site security. This indicator links directly to Homeland Security Grant Program (HSGP).
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator is not auditable due to the sensitivity of information. Measurement of validity and reliability can be determined through the effective population of state associated CI/KR information in the Federal DHS associated database.
Data Source, Collection and Reporting:	Annual Data calls which will accurately reflect the states populated CI/KR information.
Calculation Methodology:	Simple addition calculation.
Scope:	Local and state Critical Infrastructure/Key Resource information will be collected. The collaborative information from the state will serve to identify the Regional and National significant CI/KR.
Caveats:	Local and State funding and staff limitations.
Responsible Person:	Fabian Blache, Section Chief, Homeland Security, (225) 358-5390, fabian.blache@la.gov

DIVISION NAME	Homeland Security
SECTION NAME:	Homeland Security
GOAL:	2- Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.
OBJECTIVE:	2.3 - Deploy proprietary cyber security information database tool to identify private sector CI/KR networks that are exposed to malicious cyber threats.
INDICATOR NAME:	Percentage of scans run against private sector Critical Infrastructure/Key Resoruces (CI/KR) participants with signed Memorandum of Understandings (MOUs) with GOHSEP.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The Cybersecurity tool supports the objective of mitigating Cyber threats.
Use:	The use of the Cybersecurity tool to scan public address space for detection of intrusions supports internal and external customers and business partners in their ability to identify and recover from Cyber attacks.
Clarity:	The indicator defines the measurement.
Validity, Reliability and Accuracy:	This indicator has not been audited. Measurement of reliability is directly related to the number of identified and subsequently mitigated cyber intrusions.
Data Source, Collection and Reporting:	The federal generated US-CERT is provided daily in addition to the Federal Bureau of Investigation Cyber analysis products in the development of this training module.
Calculation Methodology:	Simple addition and percentage calculation.
Scope:	The Cybersecurity tool is available to all state, local and tribal assests as well as private sector partners throughout the state.
Caveats:	State/private industry funding and level of participation.
Responsible Person:	Fabian Blache, Section Chief, Homeland Security, (225) 358-5390, fabian.blache@la.gov

DIVISION NAME	Homeland Security
SECTION NAME:	Homeland Security
GOAL:	2-Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.
OBJECTIVE:	Set priorities, provide guidance, and maintain oversight of the Homeland Security Grant Program.
INDICATOR NAME:	Percentage of Homeland security grants awarded to sub recipients within 45 days from receipt of federal award.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Tracking the timeliness of sub-recipient award notices facilitates rapid deployment of grant funding sources to sub-grantees.
Use:	The indicator will be used by both internal and external customers and business partners in determining effectiveness of the GOHSEP grants management process. This indicator links directly to Homeland Security Grant Program (HSGP).
Clarity:	The indicator defines the measurement.
Validity, Reliability and Accuracy:	This indicator has been audited. Audit findings indicated a need for better implementation and monitoring of desk reviews and outcomes.
Data Source, Collection and Reporting:	Tracking of 45-day award notice to sub-grantees commences upon receipt of the formal grant award notice from Department of Homeland Security and FEMA.
Calculation Methodology:	Simple addition and percentage calculation.
Scope:	This indicator is aggregated. The same 45-day award notice standard applies for all parishes and sub-recipients throughout the state.
Caveats:	Local and State funding and staff limitations.
Responsible Person:	Fabian Blache, Section Chief, Homeland Security, (225) 358-5390, fabian.blache@la.gov

DIVISION NAME	Emergency Management
SECTION NAME:	Operations
GOAL:	3-Lead and coordinate Louisiana's response to natural disasters, acts of terrorism and other emergencies.
OBJECTIVE:	Through the Response Activity, manage the State Emergency Operations Center twenty four hours a day seven days a week (24/7) in order to provide situational awareness to the Unified Command Group and coordinate timely assistance in support of local and state stakeholders during natural and manmade crisis.
INDICATOR NAME:	Percent of internal and external stakeholders electronically notified within one hour of an emergency event.
Indicator LaPAS PI Code:	Need LaPAS Code
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	As a Multi Agency Coordination Center (MACC) - it is imperative that the SEOC be able to provide situational awareness to appropriate stakeholders in a timely manner. This is a priority mission for GOHSEP Operations.
Use:	Other agencies (ESF) depend on GOHSEP Operations to provide them pertinent information on emergencies. Their missions and tasks derive from request submitted to GOHSEP.
Clarity:	Very Clear
Validity, Reliability and Accuracy:	Unknown
Data Source, Collection and Reporting:	Our current advisory system has the ability to confirm receipt of notifications. We have access to these confirmations for data gathering.
Calculation Methodology:	Validated notifications divided by sent notifications within one hour.
Scope:	Aggregated
Caveats:	One caveat is that recipients must click on a link or press "1" to acknowledge receipt. Not one hundred percent fool proof.
Responsible Person:	Branch Manager Lee John (lee.johniii@la.gov) or Sr Opns Officer Wendy Brogdon (wendy.brogdon@la.gov) both at 225-925-7500 phone, 225-925-7501 fax.

DIVISION NAME	Emergency Management
SECTION NAME:	Operations
GOAL:	3-Lead and coordinate Louisiana's response to natural disasters, acts of terrorism and other emergencies.
OBJECTIVE:	Provide support to the local and state stakeholders during all disasters and emergencies.
INDICATOR NAME:	Percent of emergency response activity initiated within 1 hour of request.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	This is to rate the ability of our logistics branch to facilitate a request for materials, supplies or equipment for parishes and other stakeholders within one hour. The receipt of said material may not be within an hour, however the coordination would be.
Use:	The ability to provide resources is a major mission of the agency.
Clarity:	Very Clear
Validity, Reliability and Accuracy:	Unknown
Data Source, Collection and Reporting:	WebEOC (our emergency management and resource tracking software) is used to both request resources as well as track their distribution. Any request can be recalled to provide data on request date and time as well as distribution date and time.
Calculation Methodology:	One for one; Resource request versus resource provided. Simple addition and percentage calculation.
Scope:	Aggregated
Caveats:	The one hour response time is based on the coordination of the resource request and not necessarily on the delivery of the resource.
Responsible Person:	Logistics Branch Manager Bruce Ellis (bruce.ellis@la.gov); Sr Logistics Officer Michael Verrett (michael.verrett@la.gov); 225-925-7500 office; 225-925-7501 fax

DIVISION NAME	Emergency Management
SECTION NAME:	Planning
GOAL:	3-Lead and coordinate Louisiana's response to natural disasters, acts of terrorism and other emergencies.
OBJECTIVE:	Enhance coordination between local, state and federal response agencies.
INDICATOR NAME:	Conduct quarterly planning meetings with state agencies.
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	The Louisiana Disaster Act requires GOHSEP to coordinate planning and response activities of state government. State agencies are required to maintain viable and updated emergency operations plans consistent with Executive Order BJ-08-32 and the State Emergency Operations Plan.
Use:	Quarterly planning meetings will be held state agencies to review preparedness and planning issues related to the agency. Quarterly meeting may be held with individual agencies, emergency support functions, or operational branches.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator will be measured by the production of sign in sheets and correspondence related to quarterly meetings.
Data Source, Collection and Reporting:	The data for this indicator will be the State Emergency Operations Plans and Supplements. The Louisiana Disaster Act requires state agencies to maintain an emergency response plan and continuity of operations plan. The measurement will be accomplished by the annual submission of the Agency's Catastrophic Response Plan and Continuity of Operations Plan to GOHSEP.
Calculation Methodology:	Simple addition calculation.
Scope:	State Agency Emergency Operations Plans are used as a guide to local officials during disasters. The document outlines the roles and responsibilities of specific local agencies prior to, during, and after a disaster or unusual occurrence. This indicator can be combined with Goal 1-Objective 1.3, 1.4: Goal 2-Objective 2.1; Goal 3-Objective 3.2, 3.3: and Goal 4-Objective 4.1
Caveats:	None
Responsible Person:	Jerry Monier, Section Chief-Planning, 225-358-5656, 225-925-7501, jerry. monier@la.gov

DIVISION NAME	Emergency Management
SECTION NAME:	Planning
GOAL:	3-Lead and coordinate Louisiana's response to natural disasters, acts of terrorism and other emergencies.
OBJECTIVE:	Enhance coordination between local, state and federal response agencies.
INDICATOR NAME:	Participate in semiannual planning events with FEMA Region 6.
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	The State of Louisiana is dependent upon planning and operational resources provided by the federal government. The Federal Emergency Management Agency supports preparedness, planning, and response capabilities. Semiannual planning events provides for the integration and coordination of local, state, and federal planning initiatives.
Use:	Semiannual planning events with FEMA provide for the synchronization of preparedness, planning, and response protocols between the State of Louisiana and FEMA.
Clarity:	The indicator clearly defines the measurement
Validity, Reliability and Accuracy:	The indicator will be measured by the production of sign in sheets and action plans developed during semiannual planning meetings.
Data Source, Collection and Reporting:	The data for this indicator will be provided by participation in meetings with FEMA. Meetings may include Regional Interagency Support Committee (RISC) meeting sponsored by FEMA and/or planning meetings hosted by GOHSEP. Measurements will be sign in sheets, agendas, and action plans developed during meetings.
Calculation Methodology:	Simple addition calculation.
Scope:	Integrated Planning Strategies require a coordinated federal, state, and local government representation. This indicator can be combined with Goal 1-Objective 1.3, 1.4: Goal 2-Objective 2.1; Goal 3-Objective 3.2, 3.3: and Goal 4-Objective 4.1
Caveats:	Semiannual planning meeting require travel budget authority at all levels of government.
Responsible Person:	Jerry Monier, Section Chief-Planning, 225-358-5656, 225-925-7501, jerry.monier@la.gov

DIVISION NAME	Emergency Management
SECTION NAME:	Planning
GOAL:	3-Lead and coordinate Louisiana's response to natural disasters, acts of terrorism and other emergencies.
OBJECTIVE:	Enhance coordination between local, state and federal response agencies.
INDICATOR NAME:	Support integrated planning strategies through the use of semiannual Planning Workshops with Parish, State and Non-Government Organization stakeholders.
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	Planning workshops will enhance the ability of local jurisdictions to prepare, plan and respond to emergency events. Planning workshops will be based on the analysis of technical reviews prepared by the Planning Section
Use:	Planning workshops are developed to address specific planning issues related to emergency management and homeland security. The workshop provides attendees with necessary skills and information to enhance local emergency operations plans through a collaborative, deliberate, and integrated planning strategy.
Clarity:	The indicator clearly defines the measurement
Validity, Reliability and Accuracy:	The indicator will be measured by the production of workshop agendas, registration forms, and participant evaluations. Long term performance indicators will be based on a decrease in technical issues identified within parish plans.
Data Source, Collection and Reporting:	The data source will be parish technical reviews conducted every four years. Enhancements to local based integrated planning will be realized through a decrease in technical issues identified within parish emergency operations plans.
Calculation Methodology:	Simple addition calculation.
Scope:	This indicator can be combined with Goal 1-Objective 1.3, 1.4: Goal 2-Objective 2.1; Goal 3-Objective 3.2, 3.3: and Goal 4-Objective 4.1
Caveats:	Parish Emergency Operations Plans are reviewed using a four year cycle. Long term performance indicators will not be realized until 2014.
Responsible Person:	Jerry Monier, Section Chief-Planning, 225-358-5656, 225-925-7501, jerry.monier@la.gov

DIVISION NAME	Emergency Management
SECTION NAME:	Planning
GOAL:	3-Lead and coordinate Louisiana's response to natural disasters, acts of terrorism and other emergencies.
OBJECTIVE:	Enhance coordination between local, state and federal response agencies.
INDICATOR NAME:	Annually review 100% of the State Emergency Operations Plans with state agencies.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Annual reviews of state the state emergency operations plan is required to support the state's emergency preparedness, response, and recovery requirements.
Use:	Annual reviews will provide an opportunity to update, revise, or modify existing plans and protocols related to emergency preparedness and homeland security.
Clarity:	The indicator clearly defines the measurement
Validity, Reliability and Accuracy:	The indicator will be validated through improvements to the state emergency operations plan. Reliability will be based on the capabilities and resources of individual state agencies.
Data Source, Collection and Reporting:	The data source for this performance indicator will be the State Emergency Operations Plan and Supplements. Collection will be conducted by the Planning Section of GOHSEP. Reporting will be accomplished by the production of an updated state emergency operations plan and briefing to the State Unified Command Group
Calculation Methodology:	Simple addition and percentage calculation.
Scope:	This indicator can be combined with Goal 1-Objective 1.3, 1.4: Goal 2-Objective 2.1; Goal 3-Objective 3.2, 3.3: and Goal 4-Objective 4.1
Caveats:	None
Responsible Person:	Jerry Monier, Section Chief-Planning, 225-358-5656, 225-925-7501, jerry.monier@la.gov

DIVISION NAME	Disaster Recovery
SECTION NAME:	DR Management
GOAL:	4-Administer and coordinate all aspects of disaster recovery.
OBJECTIVE:	Enhance the cooperative working relationships with federal, state, and local officials to improve the delivery mechanisms and policies for the public assistance, hazard mitigation, and other Stafford Act recovery programs.
INDICATOR NAME:	Internal processes and procedures updated annually through meetings with Federal partners to identify and evaluate efficiencies and shortcomings.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	This activity will provide a venue where both entities can identify historically proven areas of successes and impediments related to disaster recovery and develop processes and their feasibility to improve the implementation of the Stafford Act programs.
Use:	Protocols derived from this activity will be shared with federal, state and local individuals involved with the recovery programs so that all parties can work in conjunction with each other effectively and efficiently.
Clarity:	No further clarification needed.
Validity, Reliability and Accuracy:	The indicator will be measured by the value of the information to all parties that is developed by this activity.
Data Source, Collection and Reporting:	Protocols derived from this activity will be shared with federal, state and local individuals involved with the recovery programs so that all parties can work in conjunction with each other more effectively and efficiently.
Calculation Methodology:	Simple addition calculation.
Scope:	The local entities within the state are the true recipients of the benefits of this activity. The resulting information disseminated can be associated with Goal 4-Objective 4.1#2 and Objective 4.2#1.
Caveats:	None
Responsible Person:	James Clark - Executive Officer of Recovery Operations (225) 317-3106 james.clark@la.gov

DIVISION NAME	Disaster Recovery
SECTION NAME:	DR Management
GOAL:	4-Administer and coordinate all aspects of disaster recovery.
OBJECTIVE:	Enhance the cooperative working relationships with federal, state, and local officials to improve the delivery mechanisms and policies for the public assistance, hazard mitigation, and other Stafford Act recovery programs.
INDICATOR NAME:	Conduct annual education and outreach workshop for each of the 9 GOHSEP regions.
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	To educate and inform public and stakeholders on activities, functions and abilities of GOHSEP -DR
Use:	Workshops are used to keep Recovery partners informed and educated on various aspects of DR (programs, funding streams, procurement, PDA's)
Clarity:	N/A
Validity, Reliability and Accuracy:	No audit has been performed on this indicator by the LLA. Indicator is validated by the number of workshops/outreach events completed. These are validated by sign-in sheets at events.
Data Source, Collection and Reporting:	Tracking source for delivered events is sign-in sheets. There is no consistent frequency, some workshops are as needed; some are following project approval or even following a disaster event.
Calculation Methodology:	Calculated by tallying the number of events conducted each year.
Scope:	Aggregated total that can be broken down by Region, Parish, DR - Section, topic and/or funding source.
Caveats:	None
Responsible Person:	James Clark - Executive Officer of Recovery Operations (225) 317-3106 james.clark@la.gov

DIVISION NAME	Disaster Recovery
SECTION NAME:	DR Management
GOAL:	4-Administer and coordinate all aspects of disaster recovery.
OBJECTIVE:	Through the Recovery Activity assess and evaluate damage to infrastructure and need for federal assistance and identify related mitigation efforts. Process 100% of funding requests to ensure they are consistent with federal regulations. Provide guidance and training to applicants to ensure program knowledge and maximize funding.
INDICATOR NAME:	requests from local officials in order to provide comprehensive assessments within 72 hours of arrival at the effected areas to support State and/or Federal Emergency Declaration.
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	Implementation of multiple components throughout the PA (Recovery) effort ensures all potential PA Applicants are educated and operationally aware of their responsibility to effect emergency measures and long term recovery of their facilities.
Use:	Multiple use facilitates education, operational implementation of, damage assessments, project formulation and grants management from project start to completion with all potential PA Applicants.
Clarity:	N/A
Validity, Reliability and Accuracy:	Objectives are coordinated between various governmental and quasi-governmental (PNPs) entities working on a priority basis.
Data Source, Collection and Reporting:	Internal SOP (GOHSEP Admin Plan) is the lead document establishes protocols within this area. Information sharing is gathered and assembled for submission to various Sections within GOHSEP based on operational tempo.
Calculation Methodology:	Simple addition calculation.
Scope:	This indicator includes approximately 1,300 potential PA Applicants that could be effected within this area.
Caveats:	None.
Responsible Person:	James Clark - Executive Officer of Recovery Operations (225) 317-3106 james.clark@la.gov

DIVISION NAME	Disaster Recovery
SECTION NAME:	DR Management
GOAL:	4-Administer and coordinate all aspects of disaster recovery.
OBJECTIVE:	Through the Recovery Activity assess and evaluate damage to infrastructure and need for federal assistance and identify related mitigation efforts. Process 100% of funding requests to ensure they are consistent with federal regulations. Provide guidance and training to applicants to ensure program knowledge and maximize funding.
INDICATOR NAME:	Process Reimbursement Request Forms (RRFs) ensuring that 70% of all RRF's will be processed for payment within 45 working days.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Timely review of applicants requests for reimbursement is a key component to efficiently distributing the PA Grant to ensure that the State of Louisiana recovery efforts are not negatively affected.
Use:	Review of the number of requests that exceed this indicator help management to determine how better to distribute personnel and resources for maximum efficiency
Clarity:	None
Validity, Reliability and Accuracy:	Information originates in Louisianapa.com which is a system that is audited by the LLA.
Data Source, Collection and Reporting:	Payment requests are initiated in Louisianapa.com and are time stamped upon receipt and upon completion of the review which would start the payment process
Calculation Methodology:	Express Pay payments requests will be calculated on the time from receipt to completion of cursory review. Detail review will by calculated from time of receipt to date that they go into the Finance Review queue in Louisianapa.com.
Scope:	Data is reported in the aggregate but can be broken down to the applicant/parish level.
Caveats:	None
Responsible Person:	James Clark - Executive Officer of Recovery Operations (225) 317-3106 james.clark@la.gov

DIVISION NAME	Disaster Recovery
SECTION NAME:	DR Public Assistance
GOAL:	4-Administer and coordinate all aspects of disaster recovery.
OBJECTIVE:	Through the Recovery Activity assess and evaluate damage to infrastructure and need for federal assistance and identify related mitigation efforts. Process 100% of funding requests to ensure they are consistent with federal regulations. Provide guidance and training to applicants to ensure program knowledge and maximize funding.
INDICATOR NAME:	Process Express Pay System (EPS) reimbursement requests for payment within an average of 10 working days after receiving complete documentation.
Indicator LaPAS PI Code:	Need LaPAS Code
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The Express Pay System is a key component to efficiently distributing the PA Grant to ensure that the State of Louisiana recovery efforts are not impeded by timely detailed review up front.
Use:	Management reviews the ability to pay applicants according to the tenets of the Express Pay system as a key indicator of success in distributing payments.
Clarity:	Self explanatory
Validity, Reliability and Accuracy:	Information originates in Louisianapa.com which is a system that is audited by the LLA.
Data Source, Collection and Reporting:	Data is pulled from Louisianapa.com and compiled into reports in Crystal reports. These reports can be run for specific increments of time to ensure compliance.
Calculation Methodology:	Simple addition and division calculation.
Scope:	Data is reported in the aggregate but can be broken down to the applicant/parish level.
Caveats:	None
Responsible Person:	James Clark - Executive Officer of Recovery Operations (225) 317-3106 james.clark@la.gov

DIVISION NAME	Disaster Recovery
SECTION NAME:	DR Hazard Mitigation
GOAL:	4-Administer and coordinate all aspects of disaster recovery.
OBJECTIVE:	Through the Recovery Activity assess and evaluate damage to infrastructure and need for federal assistance and identify related mitigation efforts. Process 100% of funding requests to ensure they are consistent with federal regulations. Provide guidance and training to applicants to ensure program knowledge and maximize funding.
INDICATOR NAME:	Maintain 100% of approved and adopted parish mitigation plans.
Indicator LaPAS PI Code:	Need LaPAS Code
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	This indicator provides the mechanism by which local jurisdictions remain/become eligible for mitigation funds.
Use:	This indicator assists management in developing funding strategies, prioritization of eligible sub grantees and implementation strategies.
Clarity:	N/A
Validity, Reliability and Accuracy:	This indicator has not been audited by the LLA. HM staff maintain a database to track and maintain plan status.
Data Source, Collection and Reporting:	The source for this information is an internal spreadsheet. Updates are collected quarterly - according to the federal fiscal year.
Calculation Methodology:	This indicator is calculated by dividing the number of plans - not approved or adopted by the number that have been approved/adopted.
Scope:	This indicator is an aggregated statewide total that can be broken down by parish or region.
Caveats:	None
Responsible Person:	James Clark - Executive Officer of Recovery Operations (225) 317-3106 james.clark@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Human Resources
GOAL:	5-Provide a positive work environment for our work force.
OBJECTIVE:	Recruit and retain a capable, motivated and diverse workforce.
INDICATOR NAME:	identify and target specific training opportunities as a result of having received their Performance and Planning Reviews (Performance Planning and Reviews (PPRs)) on time.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Conducting timely Performance Planning and Reviews (PPRs) improves communication between employees and supervisors, it allows employees to target specific areas of improvement, it is important in establishing appreciation of the employee. For these reasons, timely conducted Performance Planning and Reviews (PPRs) improve capacity and create high morale in the workforce.
Use:	Performance Planning and Reviews (PPRs) will be used by management to develop training opportunities, create high performing teams, and to justify performance based salary adjustments and or promotions.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator will be measured by the submission of completed Performance Planning and Reviews (PPRs) to the HR department.
Data Source, Collection and Reporting:	The data for this indicator will be the completed, signed Performance Planning and Reviews (PPRs) submitted to the HR department. The data will be tracked using the ISIS HR information system. Periodic reports will be generated and shared with management to document progress towards reaching the objective.
Calculation Methodology:	Standard calculation is used. The percentage of Performance Planning and Reviews (PPRs) conducted is calculated by dividing the number of submitted Performance Planning and Reviews (PPRs) by the total number of employees multiplied by 100.
Scope:	This indicator is disaggregated. GOHSEP performs Performance Planning and Reviews (PPRs) for all employees on the same day annually.
Caveats:	None
Responsible Person:	Andreas Hansen, Senior Human Resources Officer, 225-925-7338, andreas.hansen@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Facility Management
GOAL:	5-Provide a positive work environment for our work force.
OBJECTIVE:	Create a safe, sufficient, and effective work environment for all employees.
INDICATOR NAME:	Safety and Security Policies for GOHSEP reviewed annually.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Provide a positive environment involves the reduction of injuries, danger and damage that may be the results of facilities impairment issues.
Use:	Reviewing and updating annually, or when warranted, the Safety and Security polices. Maintain scheduled preventive maintenance and minor repair work on buildings mechanical and electrical systems and related equipment.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	Compliance with the Office of Risk Management and all GOHSEP policies and procedures relative to the facility.
Data Source, Collection and Reporting:	Monthly safety inspection checklist, conduct and record quarterly safety meetings, and meet all Office of Risk Management reporting guidelines.
Calculation Methodology:	Simple addition calculation.
Scope:	The safety checklist encompasses areas of the facility, and will indicate any deficiencies and corrective actions needed.
Caveats:	All reported deficiencies, or accidents will be corrected and documented in accordance with GOHSEP Safety and Security policies.
Responsible Person:	Daniel McLaughlin, Facility Manager, 225-925-7424, daniel.mclaughlin@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Communications
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Through the Interoperability Activity, annually oversee, direct, and manage interoperability programs in support of first responders in coordination with local, state, and federal officials. Address critical issues relating to public safety and emergency response communications, to include spectrum, networks, equipment, and training.
INDICATOR NAME:	Number of users on LWIN
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	The Statewide Interoperability Executive Committee (SIEC) is the governing body for the Louisiana Wireless Information Network (LWIN). Regularly scheduled meetings are a prerequisite for maintaining forward progress on resolving issues and conducting oversight activities for the management and operation of LWIN. Furthermore, the composition of the SIEC facilities greater input from local representatives and provides the medium for creating the relationships necessary during times of emergency response operations.
Use:	Management will use this indicator to determine the involvement of local and regional representatives and determine the effectiveness of out-reach programs. The more involved local representatives are in the SIEC, the more assured the SIEC is that LWIN is meeting the needs of first responders and public safety personnel. Furthermore, the more successful out-reach programs are, the more knowledgeable and engaged the recipients of those programs will be.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The metric will be measured by examining log files and system reports for the Louisiana Wireless Information Network (LWIN). Monthly log files will be cross-referenced to trouble-tickets to ensure accurate reporting of any downtime.
Data Source, Collection and Reporting:	The source for this metric will be log files and system reports. The frequency and timing of collection will be daily "data dumps" of log files into a master repository. At the end of each month, these files will be compiled into a monthly uptime report. At the end of each quarter, the monthly uptime reports will be aggregated to determine a percentage of uptime for the entire quarter under review.
Calculation Methodology:	The metric will be a total count of all users over a 3 month time period.

Scope:	The indicator is an aggregate. Once compiled, the percentage cannot be broken into smaller parts. If a shorter reporting time period is requested, then the percentage will have to be recalculated for each period.
Caveats:	None
Responsible Person:	Benjamin L. Bourgoyne, Section Chief - Communications, 225-358-5236, benjamin.bourgoyne@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Communications
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Through the Interoperability Activity, annually oversee, direct, and manage interoperability programs in support of first responders in coordination with local, state, and federal officials. Address critical issues relating to public safety and emergency response communications, to include spectrum, networks, equipment, and training.
INDICATOR NAME:	Number of new users on LWIN system
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	The Office of Interoperability (GOHSEP.) is the support staff of the Statewide Interoperability Executive Committee (SIEC). In conducting planning, policy creation, and oversight of the Louisiana Wireless Information Network (LWIN), the GOHSEP. must keep abreast of developing trends, issues, and concerns that occur at the regional level. By attending regularly scheduled regional interoperability committee meetings, the GOHSEP. staff can provide insight and suggested direction to the SIEC as a whole. Furthermore, the GOHSEP. can conduct out-reach activities and foster an environment of equality and transparency for all members.
Use:	Management will use this indicator to determine the involvement of local and regional representatives and determine the effectiveness of out-reach programs. The more involved local representatives are in the SIEC, the more assured the SIEC is that LWIN is meeting the needs of first responders and public safety personnel. Furthermore, the more successful out-reach programs are, the more knowledgeable and engaged the recipients of those programs will be.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The metric will be measured by examining log files and system reports for the Louisiana Wireless Information Network (LWIN). Monthly log files will be cross-referenced to trouble-tickets to ensure accurate reporting of any downtime.
Data Source, Collection and Reporting:	The source for this metric will be log files and system reports. The frequency and timing of collection will be daily "data dumps" of log files into a master repository. At the end of each month, these files will be compiled into a monthly uptime report. At the end of each quarter, the monthly uptime reports will be aggregated to determine a percentage of uptime for the entire quarter under review.

Calculation Methodology:	The metric will be a total count of all new users over a 3 month time period.
Scope:	The indicator is an aggregate. Once compiled, the percentage cannot be broken into smaller parts. If a shorter reporting time period is requested, then the percentage will have to be recalculated for each period.
Caveats:	None
Responsible Person:	Benjamin L. Bourgoyne, Section Chief - Communications, 225-358-5236, benjamin.bourgoyne@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Communications
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Through the Interoperability Activity, annually oversee, direct, and manage interoperability programs in support of first responders in coordination with local, state, and federal officials. Address critical issues relating to public safety and emergency response communications, to include spectrum, networks, equipment, and training.
INDICATOR NAME:	Percentage of time that the Louisiana Wireless Information Network (LWIN) is operational.
Indicator LaPAS PI Code:	Need LaPAS Code
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	In order to provide seamless, interoperable communication across jurisdictions and disciplines, the communication platform must be constantly available. A minimum uptime of 95% provides for a realistic expectation of availability without compromising performance.
Use:	Management will use this metric to determine if additional resources are required to improve system performance. As needs are identified, management will use this metric to adjust future budgetary requirements
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The metric will be measured by examining log files and system reports for the Louisiana Wireless Information Network (LWIN). Monthly log files will be cross-referenced to trouble-tickets to ensure accurate reporting of any downtime.
Data Source, Collection and Reporting:	The source for this metric will be log files and system reports. The frequency and timing of collection will be daily "data dumps" of log files into a master repository. At the end of each month, these files will be compiled into a monthly uptime report. At the end of each quarter, the monthly uptime reports will be aggregated to determine a percentage of uptime for the entire quarter under review.
Calculation Methodology:	The metric will be a percentage of total uptime over a 3 month time period. Formula will consist of total uptime divided by total possible uptime.

Scope:	The indicator is an aggregate. Once compiled, the percentage cannot be broken into smaller parts. If a shorter reporting time period is requested, then the percentage will have to be recalculated for each period.
Caveats:	None
Responsible Person:	Benjamin L. Bourgoyne, Section Chief - Communications, 225-358-5236, benjamin.bourgoyne@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Communications
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Through the Interoperability Activity, annually oversee, direct, and manage interoperability programs in support of first responders in coordination with local, state, and federal officials. Address critical issues relating to public safety and emergency response communications, to include spectrum, networks, equipment, and training.
INDICATOR NAME:	Percentage of uninterrupted voice radio service.
Indicator LaPAS PI Code:	Need LaPAS Code
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	In order to provide seamless, interoperable communication across jurisdictions and disciplines, the communication platform must provide uninterrupted voice radio service. A minimum uptime of 95% provides for a realistic expectation of availability without compromising performance.
Use:	Management will use this metric to determine if additional resources are required to improve system performance. As needs are identified, management will use this metric to adjust future budgetary requirements
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The metric will be measured by examining log files and system reports for the Louisiana Wireless Information Network (LWIN). Monthly log files will be cross-referenced to trouble-tickets to ensure accurate reporting of any downtime.
Data Source, Collection and Reporting:	The source for this metric will be log files and system reports. The frequency and timing of collection will be daily "data dumps" of log files into a master repository. At the end of each month, these files will be compiled into a monthly uptime report. At the end of each quarter, the monthly uptime reports will be aggregated to determine a percentage of uptime for the entire quarter under review.
Calculation Methodology:	The metric will be a percentage of total uninterrupted voice service over a 3 month time period. Formula will consist of total uninterrupted voice service divided by total possible uninterrupted voice service.
Scope:	The indicator is an aggregate. Once compiled, the percentage cannot be broken into smaller parts. If a shorter reporting time period is requested, then the percentage will have to be recalculated for each period.

Caveats:	None
Responsible Person:	Benjamin L. Bourgoyne, Section Chief - Communications, 225-358-5236, benjamin.bourgoyne@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Communications
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Through the Interoperability Activity, annually oversee, direct, and manage interoperability programs in support of first responders in coordination with local, state, and federal officials. Address critical issues relating to public safety and emergency response communications, to include spectrum, networks, equipment, and training.
INDICATOR NAME:	Percent of regions that have established and maintained formal governing bodies and communication procedures for interoperability.
Indicator LaPAS PI Code:	Need LaPAS Code
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	A key principal of interoperable communications is the establishment of governance bodies. Governing bodies create the plans, policies, and inter-governmental agreements that create an environment wherein the technology is used in the most efficient and effective manner. Also, governing bodies help resolve issues and provide direction for future innovation. Since LWIN is a statewide system utilized by local, state, and national first responders and public safety personnel, regional governing bodies will provide invaluable input into the management of the system.
Use:	Management will use this indicator to determine allocation of resources to focus priority based on need. Regions that do not have a governing body for LWIN will be given a higher priority in scheduling assistance.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the establishment of regularly reoccurring meetings of a regional governance body.
Data Source, Collection and Reporting:	The source of data for the indicator will be Statewide Interoperability Executive Committee (SIEC) reports.
Calculation Methodology:	The metric will be a percentage of total regional governance bodies. Formula will consist of total regional governance bodies divided by total possible.
Scope:	The indicator is an aggregated percentage of total regional governing bodies.
Caveats:	None
Responsible Person:	Benjamin L. Bourgoyne, Section Chief - Communications, 225-358-5236, benjamin.bourgoyne@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Communications
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Advance local, regional and state governance boards to provide clear, synchronized, and effective long-term operation of the Louisiana Wireless Information Network (LWIN).
INDICATOR NAME:	Number of Statewide Interoperability Executive Committee meetings conducted quarterly.
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	The Statewide Interoperability Executive Committee (SIEC) is the governing body for the Louisiana Wireless Information Network (LWIN). Regularly scheduled meetings are a prerequisite for maintaining forward progress on resolving issues and conducting oversight activities for the management and operation of LWIN. Furthermore, the composition of the SIEC facilities greater input from local representatives and provides the medium for creating the relationships necessary during times of emergency response operations.
Use:	Management will use this indicator to determine the involvement of local and regional representatives and determine the effectiveness of out-reach programs. The more involved local representatives are in the SIEC, the more assured the SIEC is that LWIN is meeting the needs of first responders and public safety personnel. Furthermore, the more successful out-reach programs are, the more knowledgeable and engaged the recipients of those programs will be.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the establishment of regularly reoccurring meetings of a regional governance body.
Data Source, Collection and Reporting:	The source of data for the indicator will be Statewide Interoperability Executive Committee (SIEC) reports.
Calculation Methodology:	The indicator will be calculated by totaling the number of SIEC meetings held on an annual basis.
Scope:	The indicator is an aggregated number of the total SIEC meetings held on an annual basis.
Caveats:	None
Responsible Person:	Benjamin L. Bourgoyne, Section Chief - Communications, 225-358-5236, benjamin.bourgoyne@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Communications
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Advance local, regional and state governance boards to provide clear, synchronized, and effective long-term operation of the Louisiana Wireless Information Network (LWIN).
INDICATOR NAME:	Number of Regional Interoperability Committee meetings attended
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	The Office of Interoperability (GOHSEP.) is the support staff of the Statewide Interoperability Executive Committee (SIEC). In conducting planning, policy creation, and oversight of the Louisiana Wireless Information Network (LWIN), the GOHSEP. must keep abreast of developing trends, issues, and concerns that occur at the regional level. By attending regularly scheduled regional interoperability committee meetings, the GOHSEP. staff can provide insight and suggested direction to the SIEC as a whole. Furthermore, the GOHSEP. can conduct out-reach activities and foster an environment of equality and transparency for all members.
Use:	Management will use this indicator to determine the involvement of local and regional representatives and determine the effectiveness of out-reach programs. The more involved local representatives are in the SIEC, the more assured the SIEC is that LWIN is meeting the needs of first responders and public safety personnel. Furthermore, the more successful out-reach programs are, the more knowledgeable and engaged the recipients of those programs will be.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the totaling the number of regularly reoccurring meetings of a regional governance body in attendance by a member of the GOHSEP.
Data Source, Collection and Reporting:	The source of data for the indicator will be Statewide Interoperability Executive Committee (SIEC) reports.
Calculation Methodology:	The indicator will be calculated by totaling the number of regional interoperability committee meetings attended by a member of the GOHSEP.
Scope:	The indicator is an aggregated number of the total regional interoperability committee meetings attended by a member of the GOHSEP.
Caveats:	None

Responsible Person:	Benjamin L. Bourgoyne, Section Chief - Communications, 225-358-5236, benjamin.bourgoyne@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Communications
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Advance local, regional and state governance boards to provide clear, synchronized, and effective long-term operation of the Louisiana Wireless Information Network (LWIN).
INDICATOR NAME:	Number of Parish Interoperability Committee meetings attended
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	The Office of Interoperability (GOHSEP.) is the support staff of the Statewide Interoperability Executive Committee (SIEC). In conducting planning, policy creation, and oversight of the Louisiana Wireless Information Network (LWIN), the GOHSEP. must keep abreast of developing trends, issues, and concerns that occur at the regional level. By attending regularly scheduled parish interoperability committee meetings, the GOHSEP. staff can provide insight and suggested direction to the SIEC as a whole. Furthermore, the GOHSEP. can conduct out-reach activities and foster an environment of equality and transparency for all members.
Use:	Management will use this indicator to determine the involvement of local and regional representatives and determine the effectiveness of out-reach programs. The more involved local representatives are in the SIEC, the more assured the SIEC is that LWIN is meeting the needs of first responders and public safety personnel. Furthermore, the more successful out-reach programs are, the more knowledgeable and engaged the recipients of those programs will be.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the totaling the number of regularly reoccurring meetings of a parish governance body in attendance by a member of the GOHSEP.
Data Source, Collection and Reporting:	The source of data for the indicator will be Statewide Interoperability Executive Committee (SIEC) reports.
Calculation Methodology:	The indicator will be calculated by totaling the number of parish interoperability committee meetings attended by a member of the GOHSEP..
Scope:	The indicator is an aggregated number of the total parish interoperability committee meetings attended by a member of the GOHSEP.
Caveats:	None

Responsible Person:	Benjamin L. Bourgoyne, Section Chief - Communications, 225-358-5236, benjamin.bourgoyne@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Communications
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Maintain the Statewide Communications Interoperability Plan (SCIP) and develop supporting plans and policies for interoperable communications.
INDICATOR NAME:	Number of updates to the Statewide Communications Interoperability Plan
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	The Statewide Communications Interoperability Plan (SCIP) is the strategic document that outlines the path forward for establishing, maintaining, and operating statewide interoperable communications. This document must be periodically reviewed and updated to ensure that goals are being completed and efforts, resources, and funding are all in alignment. Without this comprehensive plan, actions by individual organizations may become disjointed and counter-productive.
Use:	Management will use this indicator to determine budget allocation and prioritization for resources. The SCIP is a living document that provides guidance and long-range planning goals for LWIN and supporting interoperability programs.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the totaling the number of updates to the SCIP.
Data Source, Collection and Reporting:	The source of data for the indicator will be Statewide Interoperability Executive Committee (SIEC) reports.
Calculation Methodology:	The indicator will be calculated by totaling the number of updates to the SCIP.
Scope:	The indicator is an aggregated number of the total number of updates to the SCIP.
Caveats:	None
Responsible Person:	Benjamin L. Bourgoyne, Section Chief - Communications, 225-358-5236, benjamin.bourgoyne@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Communications
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Maintain the Statewide Communications Interoperability Plan (SCIP) and develop supporting plans and policies for interoperable communications.
INDICATOR NAME:	Percentage of parishes assisted in the development or update of their Interoperability plans
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Parish or regional interoperability plans are the tactical documents that outline the operational considerations for local emergency response activities. While all parish interoperability plans can be independent of one another, regional plans must synchronize activities across parishes and deconflict potential issues when interacting with other regional or state resources. These documents must be periodically reviewed and updated to ensure efforts and resources are currently depicted and available. Without these plans, first responders and public safety personnel will not have a comprehensive plan in place to begin operations from when the need is the greatest.
Use:	Management will use this indicator to determine budget allocation and prioritization for resources. Parishes that do not have an interoperability plan will be given a higher priority in scheduling assistance.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the totaling the number of parishes assisted in the development or update of their interoperability plans.
Data Source, Collection and Reporting:	The source of data for the indicator will be Statewide Interoperability Executive Committee (SIEC) reports.
Calculation Methodology:	The indicator will be calculated by totaling the number of parishes assisted in the development or update of their interoperability plans.
Scope:	The indicator is an aggregated number of the total number of parishes assisted in the development or update of their interoperability plans.
Caveats:	None
Responsible Person:	Benjamin L. Bourgoyne, Section Chief - Communications, 225-358-5236, benjamin.bourgoyne@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Information Technology
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Integrate the latest imagery data and mapping technologies to create a robust GIS platform for authorized local, state and federal entities.
INDICATOR NAME:	Percentage of uptime for GIS application.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	This indicator reflects GOHSEP's ability to provide a stable and robust GIS platform that has an interoperable dependency on GOHSEP's infrastructure and a direct correlation to GOHSEP's mission of supporting local, state and federal emergency managers. By integrating and manipulating the latest imagery data on the GIS platform, GOHSEP can provide the latest GIS technologies available to all local, state and federal emergency managers.
Use:	With a highly reliable and robust GIS platform, GOHSEP management can evaluate the effectiveness and use of the imagery and mapping resource implementation for the 2,635 authorized account holders.
Clarity:	The Indicator Name clearly ties back to the Objective; which is to integrate imagery data with the existing mapping technologies whereby creating a robust GIS platform for all local, state and federal stakeholders.
Validity, Reliability and Accuracy:	The GIS platform has not been singled out and specifically audited by the Office of Legislative Auditors (OLA) however the GIS platform is included in the Information Technology Audit. The results of the IT Audit found the GOHSEP information technology infrastructure is in compliance with acceptable standards and practices.
Data Source, Collection and Reporting:	The data source for this indicator is a combination of various device logs and network work order tickets. Server logs are reviewed on a periodic basis to determine the potential cause of any down time experienced.
Calculation Methodology:	The methodology to determine downtime is to divide the actual amount of downtime by the maximum amount of time available within the window of interest.
Scope:	The scope of this indicator is an aggregate of the various components of the GIS platform that is made up of the servers, network devices and the GIS imagery collected.
Caveats:	None

Responsible Person:	Peter Main, IT Section Chief, peter.main@la.gov, 225-358-5432, fax - 225-925-7501

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Information Technology
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Monitor and manage a reliable and secure data infrastructure through the most up to date devices and practices.
INDICATOR NAME:	Percentage uptime of secure data infrastructure.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	This indicator was selected because it can be tied directly to GOHSEP's ability to perform its mission; which is, To lead and support Louisiana and its Citizens in the preparation for, response to and recovery from all emergencies and disasters. GOHSEP's infrastructure uptime is the basis for how quickly the Agency's staff responses to day to day events and emergencies of all types.
Use:	Management can use this indicator to evaluate how effective and efficient its staff is when performing its day to day task and managing all activities during emergency operations.
Clarity:	The Indicator Name clearly ties back to the Objective; which is to monitor and manage a reliable and secure data infrastructure. The percentage of uptime is a direct reflection of a well maintained network.
Validity, Reliability and Accuracy:	The GOHSEP infrastructure was audited by the Office of Legislative Auditors (OLA) in 2009. The results of the IT Audit found the GOHSEP information technology infrastructure is in compliance with acceptable standards and practices.
Data Source, Collection and Reporting:	The source of data for this indicator is a combination of various device logs and network work order tickets. Server logs are reviewed on a periodic basis to determine the potential cause of any down time experienced, disk usage logs are reviewed 3 days a week to determine the potential risk for disk failures and work order tickets are reviewed daily.
Calculation Methodology:	The methodology to determine downtime is to divide the actual amount of downtime by the maximum amount of time available within the window of interest.
Scope:	The scope of this indicator is and aggregate of the various components that make up the infrastructure, to include servers and network devices.
Caveats:	None

Responsible Person:	Peter Main, IT Section Chief, peter.main@la.gov, 225-358-5432, fax - 225-925-7501

DIVISION NAME	Interoperability, Management & Finance
SECTION NAME:	Internal Audit
GOAL:	7.1 #1 To administer and provide effective and efficient support and resources to accomplish program objectives.
OBJECTIVE:	Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.
INDICATOR NAME:	Conduct a quarterly review of percent of objectives accomplished due to sufficient administrative services.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The indicator was selected so that Internal Audit could determine how effective GOHSEP is in meeting its' program objectives and strategies as outlined in the Strategic Plan.
Use:	Management will be able to use this indicator for internal purposes as well as for performance-based budgeting purposes. In addition, each section within GOHSEP will be able to use this indicator to validate current operations and identify opportunities to enhance the operations of their respective section.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator will be measured by the production of a report at the conclusion of each quarter.
Data Source, Collection and Reporting:	The data for this indicator will be the program objectives and strategies as noted in the Strategic Plan. At the end of each quarter, Internal Audit will prepare a spreadsheet of the program objectives compared to actual objectives achieved. Then, a report will be prepared that analyzes the results of planned to actual objectives.
Calculation Methodology:	The indicator will be calculated by taking the percentage of planned program objectives compared to program objectives actually achieved each quarter.
Scope:	The program objectives and strategies outlined in the Strategic Plan will be the guide.
Caveats:	None
Responsible Person:	Bruce Janet, Internal Auditor, 225-922-1479, bruce.janet@la.gov

DIVISION NAME	Interoperability, Management & Finance
SECTION NAME:	Internal Audit
GOAL:	7.1 #2 To administer and provide effective and efficient support and resources to accomplish program objectives.
OBJECTIVE:	Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.
INDICATOR NAME:	Number of internal, compliance and performance audits performed.
Indicator LaPAS PI Code:	New
Indicator Type	Input
Indicator Level:	Key
Rationale:	The indicator was selected so that management and Internal Audit could determine its effectiveness in meeting the number and type of audits outlined in the Annual Audit Plan.
Use:	Management will be able to use this indicator to determine if GOHSEP has established an adequate system of internal control and complied with prescribed laws and regulations. This indicator will also assist management in determining how effective and efficient GOHSEP's operations are as a whole in meeting program objectives. Also, this indicator would assist the Office of Legislative Auditor as they perform their annual risk analysis to determine areas of audit concentration.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator will be measured by the production of a report at the conclusion of each audit performed during the fiscal year.
Data Source, Collection and Reporting:	The data for this indicator will be the reports issued by Internal Audit each fiscal year.
Calculation Methodology:	The data for this indicator will be the actual number of reports issued by Internal Audit in a fiscal year.
Scope:	The number and type of audits identified in the Annual Audit Plan will be used as a guide.
Caveats:	The number of internal, compliance, and performance audits performed may not agree to the number that was planned due to the audits taking longer than anticipated or performing audits based on internal or external requests, which were not originally identified in the Annual Audit Plan.
Responsible Person:	Bruce Janet, Internal Auditor, 225-922-1479, bruce.janet@la.gov

DIVISION NAME	Interoperability, Management & Finance
SECTION NAME:	Internal Audit
GOAL:	7.1 # 3 To administer and provide effective and efficient support and resources to accomplish program objectives.
OBJECTIVE:	Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.
INDICATOR NAME:	Number of repeat audit exceptions.
Indicator LaPAS PI Code:	Need LaPAS Code
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The indicator was selected so that management could determine how effective GOHSEP is in meeting its' program objectives and strategies as outlined in the Strategic Plan. Also, this indicator would assist Internal Audit as to the areas of risk that should be considered in the Annual Audit plan.
Use:	Management will be able to use this indicator to determine if GOHSEP has established an adequate system of internal control and complied with prescribed laws and regulations. In addition, this indicator will assist management in determining how effective and efficient GOHSEP's operations are as a whole in meeting program objectives. Finally, this indicator would assist the Office of Legislative Auditor as they perform their annual risk analysis to determine areas of audit concentration.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator will be measured by the production of a report issued by the Office of Legislative Auditor on an annual basis.
Data Source, Collection and Reporting:	The indicator will be measured by the production of a report issued by the Office of Legislative Auditor on an annual basis, and the number of repeat audit exceptions that are noted in the report as well as those brought up in the exit conference.
Calculation Methodology:	The data for this indicator will be the actual number of repeat audit exceptions.
Scope:	The annual report issued by the Office of Legislative Auditor will be the basis for this indicator as well as issues noted in their exit conference.
Caveats:	None.
Responsible Person:	Bruce Janet, Internal Auditor, 225-922-1479, bruce.janet@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Facility Management
GOAL:	7-To administer and provide effective and efficient support and resources to accomplish program objectives.
OBJECTIVE:	Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.
INDICATOR NAME:	Percent reduction of insurance premium applied.
Indicator LaPAS PI Code:	Need LaPAS Code
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Safety/Security involves the reduction of injuries, danger and damage that may be the results of facilities impairment issues that will provide a reasonable level of safety and security to employees and visitors.
Use:	Perform scheduled preventive maintenance and minor repair work on buildings mechanical and electrical systems and related equipment.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	Compliance with all GOHSEP policies and procedures relative to the facility.
Data Source, Collection and Reporting:	Monthly safety inspection checklist, conduct and record quarterly safety meetings, and meet all Office of Risk Management reporting guidelines.
Calculation Methodology:	GOHSEP safety inspections and safety meetings are within the guidance of the Office of Risk Management and the State Fire Marshall.
Scope:	The safety checklist encompasses areas of the facility, and will indicate any deficiencies and corrective actions needed.
Caveats:	None
Responsible Person:	Daniel McLaughlin, Facility Manager, 225-925-7424, daniel.mclaughlin@la.gov

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Compliance
GOAL:	7-To administer and provide effective and efficient support and resources to accomplish program objectives.
OBJECTIVE:	Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.
INDICATOR NAME:	Number of Office of Management and Budget (OMB) A133 Desk Reviews conducted.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The A-133 desk review is done by Compliance to monitor all of GOHSEP's sub recipients for Public Assistance, Hazard Mitigation and Homeland Security Grant Programs. Compliance reviews the A-133 reports of independent auditors to see if the sub recipient has any findings in the report that would affect the administration of the grants passed through GOHSEP. Compliance sends out a management letter to the sub recipient on behalf of the agency, in response to the corrective action plan related to the finding(s), if any, or a letter with recommendations is sent to the sub recipient if their plan will not resolve the finding. Various stakeholders in the agency are also copied on these formal letters.
Use:	The desk review, based on the findings in the A-133 report, provides information on what level of monitoring is needed for the sub recipient. The desk review process is considered "low" level monitoring. If the applicant has numerous findings in the A-133 audit report, that are recurring and continue to go unresolved, then a "higher" level of monitoring is needed, which entails an on-site visit to the sub recipient.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the number of audit findings that will affect grants administered through GOHSEP, by the sub recipient.
Data Source, Collection and Reporting:	The data for this indicator will be from the Independent Auditor's findings in the A-133 reports found on the Legislative Auditor's and Harvester websites; also correspondence and A-133 reports provided by the sub recipients.
Calculation Methodology:	Simple addition calculation

Scope:	Monitoring activities are required for all sub recipients receiving funding through the Public Assistance, Hazard Mitigation and Homeland Security Grant Programs.
Caveats:	None.
Responsible Person:	Letreche Edwards, Compliance Officer, 225-389-2416, letreche.edwards@la.gov.

DIVISION NAME	Management, Finance & Interoperability
SECTION NAME:	Compliance
GOAL:	7-To administer and provide effective and efficient support and resources to accomplish program objectives.
OBJECTIVE:	Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.
INDICATOR NAME:	Number of onsite monitoring visits conducted.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The on-site visits assist Compliance to monitor GOHSEP's subrecipients for Public Assistance, Hazard Mitigation and Homeland Security Grant Programs. This is an extensive review done to assure the applicant is in compliance with Code of Federal Regulations (CFR 44), the Emergency Assistance Act, and the Office of Management and Budget (OMB A-133 and A-87).
Use:	On-site monitoring of the sub recipient is conducted as a follow-up with the sub recipients when there are unresolved findings in the Independent Auditors' A-133 report ; or if stakeholders in the agency have some qualitative factors that will drive the risk factor up for that sub recipient. The on-site visit is a "higher" level monitoring than the desk review monitoring.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator is audited by the Legislative Auditors and Department of Homeland Security Auditors on a yearly basis.
Data Source, Collection and Reporting:	The on-site visits assist Compliance to monitor GOHSEP's subrecipients for Public Assistance, Hazard Mitigation and Homeland Security Grant Programs. An extensive review is done to assure the applicant is in compliance with Code of Federal Regulations (CFR 44), the Emergency Assistance Act, and the Office of Management and Budget (OMB A-133 and A-87).
Calculation Methodology:	Simple addition calculation
Scope:	Monitoring activities are required for all sub recipients receiving funding through the Public Assistance, Hazard Mitigation and Homeland Security Grant Programs.
Caveats:	None

Responsible Person: Letreche Edwards, Compliance Officer, 225-389-2416, letreche.edwards@la.gov

STRATEGY ANALYSIS CHECKLIST

GOHSEP has utilized the Strategy Analysis Checklist as each goal, objective, and strategy has been developed.

Strategy 1.1.1 Develop and execute the "Get a Game Plan" campaign.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- X Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.2 Produce Public Service Announcements addressing all hazards.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- ____ Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.3 Utilize social networking tools such as Twitter and Facebook for reaching broader audiences.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- ____ Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.4 Utilize additional media outlets such as crawls on the Weather Channel and hurricane preparedness announcements during television and radio traffic reports during peak viewer/listener times.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- ____ Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.5 Develop and maintain an all-hazards children's activity/coloring book for all first through fourth grade classes throughout the state.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- ____ Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.6 Participate in specific exercises, drills, meetings, seminars and workshops focused on emergency preparedness and coordination.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.7 Attend monthly Parish Office of Emergency Preparedness Directors meetings to convey critical state issues and to ensure understanding of critical local issues.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.8 Provide instructors for outreach programs.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.9 Provide Subject Matter Experts (SME) as trainers for specific classes (i.e., Emergency Operations Center Class, WebEOC).

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.10 Provide NIMS/ICS, Emergency Management, and/or Homeland Security Training to appropriate personnel statewide.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.11 Conduct annual training needs assessment to identify customer requirements.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.12 Maintain appropriate training records to validate and document all program compliance.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.13 Conduct, coordinate, and/or participate in an all-hazards exercise program.

X **Analysis**

- _____ Cost/benefit analysis conducted
- _____ Financial audit(s) used
- _____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- _____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- _____ Authorization needed

X **Organization Capacity**

- _____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- _____ New, startup date estimated
- _____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- _____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.14 Participate in at least six (6) exercises annually.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.1.15 Participate in After Action Review (AAR) and the Improvement Plan Process.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.2.1 Review and maintain the State Emergency Operations Plan and applicable Supplements.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.2.2 Provide technical assistance to parishes, state agencies and non-governmental emergency management stakeholders upon request.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.2.3 Provide technical review of 25% of the parish Office of Emergency Preparedness and Homeland Security plans.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

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- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.3.1 Maximize current architecture to its fullest capability to ensure the most efficient and effective infrastructure.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.3.2 Plan, design and implement the latest technologies in support of GOHSEP's mission and ensure they are in line with the industry best practices solutions.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.4.1 Assist parishes by providing and maintaining instrumentation for use during a radiological incident.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.4.2 Assist first responders by providing Modular Emergency Response Training (MERT), and monitoring and decontamination training.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 1.4.3 Coordinate and participate in exercise activities in support of Fixed Nuclear Facilities.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- ____ Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 2.1.1 Develop and distribute daily intelligence summaries to stakeholders throughout the state.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 2.2.1 Work closely with DHS, local/state governments and industry to reduce the vulnerability to Critical Infrastructure and Key Resources.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 2.3.1 Work in concert with public and private specialists to develop and implement a Cyber security module.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 2.4.1 Develop a management system to ensure that project objectives are met and funds are spent and accounted for in accordance with Federal regulations and agency policy.

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 2.4.2 Create a homeland security grants monitoring report that includes program guidance verbiage, monitoring questions and follow-up action.

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 2.4.3 Develop a comprehensive plan that will ensure sub recipients adhere to performance goals, time schedules and other Federal or agency requirements.

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 2.4.4 Conduct quarterly reviews of homeland security grants.

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 2.4.5 Conduct monthly and/or quarterly professional development program for sub recipients.

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 2.4.6 **Conduct desk reviews and on-site monitoring visits.**

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 3.1.1 Maintain complete and accurate contact information used for alerts and information sharing.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- X Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 3.1.2 Maintain and enhance Emergency Management tools to effectively coordinate response.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 3.1.3 Maintain Emergency Operations Center personnel readiness status.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 3.1.4 Provide semi-annual training of GOHSEP Unified Manning Roster Staff and State Emergency Support Function Primaries and Supports.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 3.2.1 Activate the Crisis Action Team and/or Emergency Operations Center at appropriate level based on the incident requirements to respond as needed.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 3.2.2 Manage and Coordinate distribution of approved amounts of emergency supplies and services at strategic locations statewide.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 3.2.3 Integrate GOHSEP Regional Coordinators into incident /event based parish and/or regional support strategy.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 3.3.1 Maintain an accurate Gap Analysis to indentify shortfalls at local and state Levels.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 3.3.2 Maintain and improve integrated planning strategy with state and federal agencies.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 3.3.3 Ensure the synchronization of all state agency emergency preparedness and response activities in support of the state emergency operations plan**.**

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 4.1.1 Conduct workshops with Federal partners.

X **Analysis**

- _____ Cost/benefit analysis conducted
- _____ Financial audit(s) used
- _____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- _____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- _____ Authorization needed

X **Organization Capacity**

- _____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- _____ New, startup date estimated
- _____ Lifetime of strategy identified

X **Fiscal Impact**

- _____ Impact on operating budget
- _____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 4.1.2 Conduct Educational and Outreach workshops for eligible applicants.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- ____ Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 4.2.1 Maintain a highly trained cadre (Individual Assistance (IA) and Public Assistance (PA) adequately equipped and ready to deploy to effective area(s) to conduct Preliminary Damage Assessments and gather essential information to support the declaration process.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- ____ Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 4.2.2 Ensure that all Disaster Recovery personnel are adequately trained in all federal/state laws and regulations that pertain to Stafford Act grant programs to expedite the distribution of funds to each eligible applicant.

X **Analysis**

- _____ Cost/benefit analysis conducted
- _____ Financial audit(s) used
- _____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- _____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- _____ Authorization needed

X **Organization Capacity**

- _____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- _____ New, startup date estimated
- _____ Lifetime of strategy identified

X **Fiscal Impact**

- _____ Impact on operating budget
- _____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 5.1.1 Utilize traditional and non-traditional sources such as GOHSEP website, LA Careers, college recruiting, professional organizations, and statewide blast emails to create a qualified, motivated, and diverse pool of applicants thereby ensuring that hiring managers have a sufficient number of applicants for each vacant position.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 5.1.2 Develop a comprehensive annual performance management system ensuring employees have clear job expectations, participate in planning their job attainments, and are given a comprehensive review of their performance.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 5.1.3 Utilize a comprehensive "Orientation/Employee Handbook," followed by an open door policy, employees will be ensured that the human resource office is their partner in creating a productive, satisfying workplace.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 5.1.4 Administer an Awards and Recognition program that will emphasize outstanding performances and contributions to the Agency and the State.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 5.1.5 Seek training opportunities and funding from existing State and Federal sources.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 5.1.6 Maintain a skills development program by providing the training and testing required facilitating job progression.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 5.2.1 Provide a habitable, clean, safe, and secure work place.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- X Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.1.1 Increase capacity at LWIN sites to support local, state and federal responders.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.1.2 Create an infrastructure with redundant systems to maintain LWIN operation 95% during day to day and emergency events.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.1.3 Assist local and state agencies in development of migration plans to LWIN.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.1.4 Provide 100% of maintenance cost for LWIN infrastructure and redundant systems with no cost to local, state or federal agencies.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.2.1 Conduct quarterly meetings of the Statewide Interoperable Executive Committee.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.2.2 Assist in the development of nine Regional Interoperable Committees.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.2.3 Assist in the development of 64 Parish Interoperable Committees.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.3.1 Review and update the Statewide Communications Interoperability Plan (SCIP) annually.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.3.2 Develop and refine policies as needed.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.4.1 Establish and maintain a GIS program to ensure the most current information is available through a highly reliable and stable platform.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.5.1 Establish and review the data security program to ensure the existing technologies are implemented to their fullest capabilities.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 6.5.2 Review, assess and implement the latest technologies that will enhance and or replace end of life / unsupported technologies.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 7.1.1 Provide assistance to sections with financial support services including budgeting, payroll, accounts receivable, accounts payable, and grant reporting.

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 7.1.2 Improve the quality of GOHSEP contracts.

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- X Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 7.1.3 Improve management of GOHSEP resources by securing goods and services in the most effective, efficient and economical manner.

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 7.1.4 Update and create policies to form a strong organizational structure and assist in the fulfillment of GOHSEP's mission and goals.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 7.1.5 Monitor and promote cost effectiveness of programs and streamlining of activities.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- ____ Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 7.1.6 Increase the number of internal audits performed to include audits of the Agency's performance indicators to ensure validity and accuracy.

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 7.1.7 Conduct agency-wide internal controls assessment and involve Legislative Audit team in the planning process.

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

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- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 7.1.8 Ensure safety coordinators in all department facilities are adequately trained.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

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- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 7.1.9 Conduct and document quarterly safety meetings in all applicable facilities.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 7.1.10 Establish and distribute written policies and procedures regarding all aspects of the loss prevention program.

X **Analysis**

- ____ Cost/benefit analysis conducted
- ____ Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable

Strategy 7.1.11 Maintain a comprehensive Subrecipient Monitoring Program for all federal funds administered by GOHSEP.

X **Analysis**

- ____ Cost/benefit analysis conducted
- X Financial audit(s) used
- X Performance audit(s) used
- X Benchmarking for best management practices
- X Stakeholder or customer surveys
- ____ Other analysis or evaluation tools used, If so, identify: _____
- X Impact on other strategies
- X Stakeholders identified and involved

X **Authorization**

- X Authorization exists
- ____ Authorization needed

X **Organization Capacity**

- ____ Needed structural or procedural changes identified
- X Resource needs identified
- X Strategies developed to implement needed changes or address resource needs
- X Responsibility assigned

X **Time Frame**

- X Already ongoing
- ____ New, startup date estimated
- ____ Lifetime of strategy identified

X **Fiscal Impact**

- X Impact on operating budget
- ____ Impact on capital outlay
- X Means of finance identified
- X Return on investment determined to be favorable